



ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

What: Aitkin County Board Agenda

When: April 25, 2023

Where: Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: **1-415-655-0001**

Access Code: **2552 829 0712**

Meeting Password: **7282**

9:00 a.m.

1) J. Mark Wedel, County Board Chair

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Approval of the Agenda**
- D) Health & Human Services (see separate HHS Agenda)**

10:00 a.m.

D) Citizens Public Comment- Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those give minutes but will take the information and finds answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-727 option 7 no later than 2:30 P.M. on the Monday before the meeting.

2) Consent Agenda- All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the times will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

- A) Correspondence File-**
April 12, 2023 - April 24, 2023
- B) Approve County Board Minutes-**
April 11, 2023
- C) Approve Electronic Funds Transfers**
- D) Approve Commissioner's Vouchers**
- E) Approve Manual Warrants/Voids/Corrections-**
March Deed Tax & Mtg Reg
- F) Approve Manual Warrants/Voids/Corrections-**
Camping Refunds Paid 4-7-23
- G) Approve Manual Warrants/Voids/Corrections-**
WEX Payments
- H) Approve Auditor Vouchers-**
Auditor Warrants
- I) Approve Auditor Vouchers-**
Sales/Use & Diesel Tax March 2023
- J) Approve Manual Warrants/Voids/Corrections-**
WEX 4-14-23
- K) Approve Manual Warrants/Voids/Corrections-**
Returned Check 4-17-23
- L) Approve Manual Warrants/Voids/Corrections-**
WEX 4-18-23
- M) Approve-**
Affidavit for Duplicate of Lost Warrant - MCCU
- N) Approve-**
Purchase of Ford Pickup
- O) Approve-**
Fence Replacement Proposal - Oberg Fence
- P) Adopt Resolution-**
SR Donation - Nordland Township

10:00 a.m.

- 3) Dennis Thompson – Land Commissioner
- A) Public Hearing for Land Classification
 - B) Adopt Resolution - Classification of Tax-Forfeited Land
 - C) Adopt Resolution - Cooperative Agreement with State of MN
 - D) Summary of 2022 Apportionment

10:30 a.m.

- 4) Andrew Carlstrom – Environmental Services Director
- A) Public Health Nuisance Presentation & Discussion

10:50 a.m.

- 5) Dan Guida – County Sheriff
- A) Sentence to Serve Joint Powers Agreement - Discussion Only

11:10 a.m.

- 6) Mark Jeffers – Economic Development Coordinator
- A) Approve Revitalization Grant Funding
 - B) Approve Business Development and Recreation Grant Funding
 - C) Economic Development Quarter 1 Impact Report - Discussion Only

11:50 a.m.

- 7) Janet Smude - Aitkin County Soil & Water Conservation District
- A) Adopt Snake River 1W1P Comprehensive Plan

12:00 p.m.

- 8) John Welle – County Engineer
- A) Adopt Resolution - Award Contract 20233
 - B) Adopt Resolution - MnDOT Detour Agreement No. 1050397

12:20 p.m.

- 9) Jessica Seibert – County Administrator
- A) First Quarter Financial Review - Discussion Only
 - B) Review 2024 Budget Preparation Documents
 - C) Consider National Center for Public Lands Counties Contribution
 - D) Administrator Updates

12:45 p.m.

- 10) Board of Commissioners
- A) Committee Reports

ADJOURN



AITKIN COUNTY BOARD OF COMMISSIONERS

April 11, 2023	9:00 a.m.	Government Center Board Room
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Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:01 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present

1.B PLEDGE OF ALLEGIANCE

Moment of silence held in memory of Bob Rosenberg, SWCD.

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as presented.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska

1.D Citizens Public Comment by:

Janet Hatfield invited Commissioners to attend the Aitkin County Association of Townships meeting on April 20, 2023. City Council member, Chris Dotzler informed Commissioners about the City contractor day.

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Bret Sample

A) Correspondence File-

March 28, 2023 to April 10, 2023

B) Approve County Board Minutes-

March 28, 2023

C) Approve Electronic Funds Transfers

Total	\$827,151.18
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D) Approve Commissioner's Vouchers

General	\$106,263.88	HHS	\$7,710.55	LLCC	\$10,408.87		
Reserves	\$18,405.00	Trust	\$32,665.17	Parks	\$43,016.06		
R&B	\$105,684.34	Forest Dev	\$834.26	CRF	\$8,655.06	Total	\$333,643.19

E) Approve Manual Warrants/Voids/Corrections-

Wex 03.23.2023

	\$78.76						
						Total	\$78.76

F) Approve Auditor Vouchers-

Wex Fees

	\$633.50								
								Total	\$633.50

**G) Approve Manual Warrants/Voids/Corrections-
Med FSA Claims 2023**

	\$30.77								
								Total	\$30.77

**H) Approve Manual Warrants/Voids/Corrections-
FSA Claims 03.28.2023**

	\$237.51								
								Total	\$237.51

**I) Approve Auditor Vouchers-
Paid 03.31.2023**

General	\$15,479.36								
Forest	\$86,535.36							Total	\$102,014.72

**J) Approve Auditor Vouchers-
Property Tax Overpays - Period 1**

	\$1,098.14								
								Total	\$1,098.14

**K) Approve Manual Warrants/Voids/Corrections-
Wex 03.30.2023**

	\$1.95								
								Total	\$1.95

**L) Approve Manual Warrants/Voids/Corrections-
Elan paid 03.16.2023**

	\$6,490.79								
								Total	\$6,490.79

**M) Approve Manual Warrants/Voids/Corrections-
Wex 03.31.2023**

	\$38.44								
								Total	\$38.44

**N) Approve Manual Warrants/Voids/Corrections-
Credit Card Fees**

LLCC	\$325.86								
								Total	\$325.86

**O) Approve-
Tobacco License - Mark's Bar**

**P) Approve-
Unorganized Townships Fire Contracts**

**Q) Adopt Resolution-
SR Donation - Great River Energy**

**R) Adopt Resolution-
SR Donation - Haugen Township**

**S) Adopt Resolution-
SR Donation - Pliny Township**

Regular Agenda

3A Teresa Smude - HRA Director
Informational Only
HRA Overview

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

4A Dennis Thompson – Land Commissioner
Motion to:
Approve Northern Waters Land Trust Support Letter

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

5A Andrew Carlstrom – Environmental Services Director

Motion to:

Adopt Resolution - East Central Solid Waste Commission requesting Certificate of Need

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Michael Kearney

5B Andrew Carlstrom – Environmental Services Director

Motion to:

Adopt Resolution - Amendment to Zoning Ordinance - Membership to PC and BOA

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Travis Leiviska

5C Andrew Carlstrom – Environmental Services Director

Motion to:

Approve Demolition Contract for Dependable Demolition

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska Commissioner Sample voting no

6A Mike Dangers – County Assessor

Informational Only

2023 Assessment Summary

RESULT:	INFORMATIONAL ONLY
MOVER:	
SECONDER:	

7A Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Communications Branding Project

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Travis Leiviska

8A Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - OPIOID Settlement

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Bret Sample

8B Jessica Seibert – County Administrator

Informational Only

Administrator Updates

AMC Leadership Summit, Budget Committee, Regular 1:1's, Economic Development, Strategic planning, Facilities Committee, National County Government Month, Announcement of possible quorum at ACAT meeting on April 20, 2023.
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9A Board of Commissioners

Informational Only

Committee Reports

Leadership Summit, NRAC, Snake River Watershed, AIS, JET, Facilities Committee, Community Corrections, MRC, Budget Committee, NCLUB, HHS Advisory Committee, EDA, Economic Development
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Motion to Adjourn

Motion made at 11:48 p.m.

MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska
Next Meeting:	Tuesday, April 25, 2023

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: 4/25/2023

Title of Item: Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: Electronic Funds Transfer thru 4/17/23		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

ELECTRONIC FUNDS TRANSFER

Thru April 17, 2023 Board Meeting April 25, 2023

<u>Abstract Number</u>	<u>Date</u>	<u>Amount</u>	<u>Reason</u>
21682	4/3/23	\$325.86	Manual Abstract
21684	4/6/23	\$861,773.80	Payroll Abstract
21685	4/7/23	\$1,567.00	Auditor Abstract
21686	4/7/23	\$6,906.71	Auditor Abstract
21687	4/10/23	\$10,469.68	Commissioner Abstract
21688	4/10/23	\$44,605.36	Manual Abstract
21689	4/7/23	\$15.00	Manual Abstract
21691	4/11/23	\$299.14	Manual Abstract
21692	4/14/23	\$207,077.52	Commissioner Abstract
21694	4/14/23	\$3,156.53	Auditor Abstract
21695	4/13/23	\$5,197.99	Manual Abstract
21696	4/14/23	\$118.87	Manual Abstract

\$0
Voids/No ACH
21683
21690
21693

\$1,141,513.46

S:Board Report:2023 EFT Board Report Thru Date

WLC1
4/11/23 11:26AM

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age 01-001-000-0000-6230		64.00	02.28 SYNOPSIS	1301312	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		64.00	1 Transactions			
15240	AT&T Mobility 01-001-000-0000-6220		192.83	MARCH PHONE	287298817699	Telephone	N
15240	AT&T Mobility		192.83	1 Transactions			
10895	Westerlund/Laurie Ann 01-001-000-0000-6330		863.29	Q1 WESTERLUND MILEAGE	Q1 MILEAGE	Transportation/Travel/Parking	N
10895	Westerlund/Laurie Ann		863.29	1 Transactions			
1	DEPT Total:		1,120.12	Commissioners	3 Vendors	3 Transactions	
12	DEPT			Court Administration			
9323	Avery/Jill 01-012-000-0000-6263		142.50	01-P4-99-000194 03/01/2023	04/04/2023 01-P4-99-000194	Contract Legal Services	Y
9323	Avery/Jill		142.50	1 Transactions			
11634	Gammello & Pearson PLLC 01-012-000-0000-6263		52.50	01-P4-05-000433 03/01/2023	03/31/2023 91781	Contract Legal Services	Y
	01-012-000-0000-6263		210.00	01-JV-22-281 03/01/2023	03/31/2023 91783	Contract Legal Services	Y
	01-012-000-0000-6263		90.00	01-PR-23-103 03/01/2023	03/31/2023 91784	Contract Legal Services	Y
	01-012-000-0000-6263		150.00	01-PR-23-193 03/01/2023	03/31/2023 91785	Contract Legal Services	Y
11634	Gammello & Pearson PLLC		502.50	4 Transactions			
9046	Loffler Companies, Inc. 01-012-000-0000-6220		29.61	MONTHLY TELEPHONE 03/01/2023	03/31/2023 4319635	Telephone	N
9046	Loffler Companies, Inc.		29.61	1 Transactions			
10136	Vantage Point Psychological Consultants 01-012-000-0000-6263		2,500.00	PSYCHOSEXUAL EVAL	2070	Contract Legal Services	6

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
10136	Vantage Point Psychological Consultants				2,500.00				1 Transactions			
12	DEPT Total:				3,174.61	Court Administration			4 Vendors		7 Transactions	
40	DEPT					Auditor						
86222	Aitkin Independent Age											
	01-040-021-0000-6230				35.00	PROGRESS EDITION		1300132		Printing, Publishing & Adv		Y
	01-040-000-0000-6230				90.00	PASSPORT STATUS		1302900		Printing, Publishing & Adv		Y
86222	Aitkin Independent Age				125.00				2 Transactions			
9561	Amazon Business											
	01-040-000-0000-6405				34.99-	DUPLICATE PAYMENT		1KNY-WLNY-DR1F		Office Supplies		N
9561	Amazon Business				34.99-				1 Transactions			
9046	Loffler Companies, Inc.											
	01-040-000-0000-6220				35.54	MONTHLY TELEPHONE		4319635		Telephone		N
						03/01/2023	03/31/2023					
	01-040-021-0000-6220				29.61	MONTHLY TELEPHONE		4319635		Telephone		N
						03/01/2023	03/31/2023					
9046	Loffler Companies, Inc.				65.15				2 Transactions			
86235	The Office Shop Inc											
	01-040-021-0000-6405				704.97	TONER (3)		1124983-0		Office Supplies		N
	01-040-000-0000-6405				26.13	AITKIN CO. AUDITOR STAMP		1125306-0		Office Supplies		N
	01-040-000-0000-6405				50.34	WRIST RESTS-KEYBOARD&MOUSE		1125742-0		Office Supplies		N
	01-040-021-0000-6360				62.01	COPIER CONTRACT		326132-0		Services, Labor, Contracts		N
						12/05/2022	03/06/2023					
	01-040-021-0000-6405				116.87	PAPER, RUBBERBANDS, ENVELOPES		326242-0		Office Supplies		N
86235	The Office Shop Inc				960.32				5 Transactions			
40	DEPT Total:				1,115.48	Auditor			4 Vendors		10 Transactions	
41	DEPT					Internal Audit						
12780	CliftonLarsonAllen LLP											
	01-041-000-0000-6360				1,575.00	2022 AUDIT PROGRESS BILLING #2		3626462		Services, Labor, Contracts		Y
12780	CliftonLarsonAllen LLP				1,575.00				1 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
41	DEPT Total:				1,575.00	Internal Audit			1 Vendors		1 Transactions	
42	DEPT					Treasurer						
11603	Girard's Business Solutions, Inc.	01-042-000-0000-6405			49.99	ROLLER KIT/SCANNER		94610		Office Supplies		N
11603	Girard's Business Solutions, Inc.				49.99		1 Transactions					
9046	Loffler Companies, Inc.	01-042-000-0000-6220			17.77	MONTHLY TELEPHONE		4319635		Telephone		N
						03/01/2023	03/31/2023					
9046	Loffler Companies, Inc.				17.77		1 Transactions					
9691	The Master's Touch, LLC	01-042-000-0000-6205			7,408.53	PREPAID POSTAGE		85304/P85304/8565†		Postage		N
		01-042-000-0000-6205			5,887.43	POSTAGE		85304/P85304/8565†		Postage		N
		01-042-000-0000-6360			3,881.19	2023 MAILING SERVICE		85304/P85304/8565†		Services, Labor, Contracts		N
		01-042-000-0000-6360			30.48	PRE PAID FREIGHT CHARGES		85304/P85304/8565†		Services, Labor, Contracts		N
		01-042-000-0000-6360			517.91	PDF FILE PRESORT		85304/P85304/8565†		Services, Labor, Contracts		N
		01-042-000-0000-6405			527.37	2023 LARGE ENVELOPE MAILING		85304/P85304/8565†		Office Supplies		N
9691	The Master's Touch, LLC				3,435.85		6 Transactions					
86235	The Office Shop Inc	01-042-000-0000-6405			16.80	PENCILS AND STICKY NOTES		326212-0		Office Supplies		N
86235	The Office Shop Inc				16.80		1 Transactions					
14330	US Bank	01-042-000-0000-6342			100.00	RICOH RENTAL		497854638		Office Equipment Rental/Contracts		N
14330	US Bank				100.00		1 Transactions					
42	DEPT Total:				3,620.41	Treasurer			5 Vendors		10 Transactions	
43	DEPT					Assessor						
9046	Loffler Companies, Inc.	01-043-000-0000-6220			71.08	MONTHLY TELEPHONE		4319635		Telephone		N
						03/01/2023	03/31/2023					
9046	Loffler Companies, Inc.				71.08		1 Transactions					
9691	The Master's Touch, LLC											

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-043-000-0000-6205			1,362.57-	POSTAGE OVERPAY REFUND ASR		85304		Postage		N
		01-043-000-0000-6360			5,155.26	VALUATION NOTICE MAILING FEES		85304		Services, Labor, Contracts, GIS Mapping		N
9691	The Master's Touch, LLC				3,792.69		2 Transactions					
86235	The Office Shop Inc											
		01-043-000-0000-6405			13.36	CORRECTION TAPE		1125470-0		Office Supplies		N
86235	The Office Shop Inc				13.36		1 Transactions					
43	DEPT Total:				3,877.13	Assessor		3 Vendors		4 Transactions		
44	DEPT					Central Services						
9046	Loffler Companies, Inc.											
		01-044-000-0000-6220			29.61	MONTHLY TELEPHONE		4319635		Telephone		N
						03/01/2023	03/31/2023					
9046	Loffler Companies, Inc.				29.61		1 Transactions					
9261	RTVision, Inc.											
		01-044-000-0000-6360			424.36	TIME OFF REQUEST-MAINT/SUPPORT		INV313		Services, Labor, Contracts		N
						06/01/2023	05/31/2024					
9261	RTVision, Inc.				424.36		1 Transactions					
44	DEPT Total:				453.97	Central Services		2 Vendors		2 Transactions		
45	DEPT					Motor Pool						
89071	Aitkin Co License Center											
		01-045-000-0000-6374			41.00	DUPLICATE TITLES (2)		VINS 3204&4687		Auto & Trailer License		N
89071	Aitkin Co License Center				41.00		1 Transactions					
13934	The Tire Barn											
		01-045-000-0000-6302			78.87	OIL CHANGE FOR #61		66824		Vehicle Maintenance		N
13934	The Tire Barn				78.87		1 Transactions					
45	DEPT Total:				119.87	Motor Pool		2 Vendors		2 Transactions		
49	DEPT					Information Technologies						
10452	AT&T Mobility											
		01-049-000-0000-6220			49.72	IT CELL PHONE		287322433519X		Telephone		N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10452	AT&T Mobility		49.72		1 Transactions		
9832	Darktrace Holdings Limited 01-049-000-0000-6283		35,928.00	DARKTRACE ANNUAL	149738	Programming, Services, Contracts	N
9832	Darktrace Holdings Limited		35,928.00		1 Transactions		
9046	Loffler Companies, Inc. 01-049-000-0000-6220		35.54	MONTHLY TELEPHONE 03/01/2023 03/31/2023	4319635	Telephone	N
9046	Loffler Companies, Inc.		35.54		1 Transactions		
86235	The Office Shop Inc 01-049-000-0000-6342		38.50	MAR23 COPIER CONTRACT	326147-0	Office Equipment Rental/Contracts	N
86235	The Office Shop Inc		38.50		1 Transactions		
49	DEPT Total:		36,051.76	Information Technologies	4 Vendors	4 Transactions	
52	DEPT			Administration			
15240	AT&T Mobility 01-052-000-0000-6220		99.44	MARCH PHONE	287298817699	Telephone	N
15240	AT&T Mobility		99.44		1 Transactions		
9046	Loffler Companies, Inc. 01-052-000-0000-6220		41.47	MONTHLY TELEPHONE 03/01/2023 03/31/2023	4319635	Telephone	N
9046	Loffler Companies, Inc.		41.47		1 Transactions		
52	DEPT Total:		140.91	Administration	2 Vendors	2 Transactions	
53	DEPT			Human Resources			
86222	Aitkin Independent Age 01-053-000-0000-6230		30.65	HIRING AD	1282805	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		30.65		1 Transactions		
15240	AT&T Mobility 01-053-000-0000-6220		99.44	ATT BILL	287299383308	Telephone	N
15240	AT&T Mobility		99.44		1 Transactions		

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10629	Ergometrics & Applied Personnel Research 01-053-000-0000-6360		150.00	ERGOMETRICS TESTING	143613	Services, Labor, Contracts	N
10629	Ergometrics & Applied Personnel Research		150.00	1 Transactions			
9762	Faul Psychological PLLC 01-053-000-0000-6265		650.00	PRE-EMPLOYMENT EVALUATION	1462	Background Check Fee	6
9762	Faul Psychological PLLC		650.00	1 Transactions			
9046	Loffler Companies, Inc. 01-053-000-0000-6220		17.77	MONTHLY TELEPHONE 03/01/2023 03/31/2023	4319635	Telephone	N
9046	Loffler Companies, Inc.		17.77	1 Transactions			
12048	McDowell Agency, Inc./The 01-053-000-0000-6265		227.00	BACKGROUND VERIFICATION	145752	Background Check Fee	N
12048	McDowell Agency, Inc./The		227.00	1 Transactions			
10879	Shred-It 01-053-000-0000-6360		106.72	QUARTERLY SHREDDING	8003602361	Services, Labor, Contracts	N
10879	Shred-It		106.72	1 Transactions			
53	DEPT Total:		1,281.58	Human Resources	7 Vendors	7 Transactions	
60	DEPT			Elections			
9243	Command Central, LLC 01-060-000-0000-6406		3,320.21	ISD #1 SPECIAL 5/9/23	31659	Ballots & Programming	Y
9243	Command Central, LLC		3,320.21	1 Transactions			
60	DEPT Total:		3,320.21	Elections	1 Vendors	1 Transactions	
90	DEPT			Attorney			
10855	Culligan Soft Water 01-090-000-0000-6625		83.30	MONTHLY SERVICE	150X01419001	Capital - Office & Other Equipment	N
10855	Culligan Soft Water		83.30	1 Transactions			
14041	Dudeck, RPR/Victoria 01-090-000-0000-6269		416.50	CRIM TRANS - OVERNIGHT CR20734	1208	Court Reporter Services	N

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14041	Dudeck, RPR/Victoria		416.50		1 Transactions		
9046	Loffler Companies, Inc. 01-090-000-0000-6220		77.01	MONTHLY TELEPHONE 03/01/2023 03/31/2023	4319635	Telephone	N
9046	Loffler Companies, Inc.		77.01	1 Transactions			
10879	Shred-It 01-090-000-0000-6360		202.76	MONTHLY SERVICE CHARGE	8003617306	Services, Labor, Contracts	N
10879	Shred-It		202.76	1 Transactions			
86235	The Office Shop Inc 01-090-000-0000-6625		859.34	COPIER CONTRACT	325960-0	Capital - Office & Other Equipment	N
86235	The Office Shop Inc		859.34	1 Transactions			
5173	Thomson Reuters-West Publishing 01-090-000-0000-6406		1,537.44	ONLINE SOFTWARE SUBSCRIPTION 03/01/2023 03/31/2023	848070773	Law Publ. & Subscriptions	N
	01-090-000-0000-6406		346.73	LIBRARY PLAN CHARGES 04/01/2023 04/30/2023	848168945	Law Publ. & Subscriptions	N
5173	Thomson Reuters-West Publishing		1,884.17	2 Transactions			
90	DEPT Total:		3,523.08	Attorney	6 Vendors	7 Transactions	
100	DEPT			Recorder			
9561	Amazon Business 01-100-000-0000-6405		140.32	OFFICE SUPPLIES	11LL-VPVJ-1F93	Office Supplies	N
9561	Amazon Business		140.32	1 Transactions			
10452	AT&T Mobility 01-100-000-0000-6220		48.52	TELEPHONE 01/26/2023 02/25/2023	287323078605	Telephone	N
10452	AT&T Mobility		48.52	1 Transactions			
10137	Eastern Computer Exchange Inc. 01-100-196-0000-5529		50,000.00	AZURESTACK HCI CLUSTER	5076	Recorder Fees-Recorder's Tech Fund	N
10137	Eastern Computer Exchange Inc.		50,000.00	1 Transactions			
9046	Loffler Companies, Inc.						

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-100-000-0000-6220		17.77	MONTHLY TELEPHONE 03/01/2023 03/31/2023	4319635	Telephone	N
9046	Loffler Companies, Inc.		17.77	1 Transactions			
100	DEPT Total:		50,206.61	Recorder	4 Vendors	4 Transactions	
110	DEPT			Courthouse Maintenance			
9561	Amazon Business 01-110-000-0000-6415		213.97	CUPS,BOARD RM, DRILL BATTERIES 03/01/2023 03/31/2023	1RV4-VXFG-KQCL	Operational Supplies	N
9561	Amazon Business		213.97	1 Transactions			
15240	AT&T Mobility 01-110-000-0000-6220		49.72	MARCH PHONE 03/01/2023 03/31/2023	287298817699	Telephone	N
15240	AT&T Mobility		49.72	1 Transactions			
1754	Garrison Disposal Company, Inc 01-110-000-0000-6255		1,384.44	MAR-APR MONTHLY SERVICE 02/01/2023 03/31/2023	329828	Garbage	N
1754	Garrison Disposal Company, Inc		1,384.44	1 Transactions			
9046	Loffler Companies, Inc. 01-110-000-0000-6220		11.84	MONTHLY TELEPHONE 03/01/2023 03/31/2023	4319635	Telephone	N
9046	Loffler Companies, Inc.		11.84	1 Transactions			
89765	Minnesota Elevator, Inc 01-110-000-0000-6360		379.07	MONTHLY SERVICE 04/01/2023 04/30/2023	1013499	Services, Labor, Contracts	N
89765	Minnesota Elevator, Inc		379.07	1 Transactions			
15205	Nelson Excavating & Landscaping 01-110-000-0000-6360		6,120.00	SNOW PLOWING 03/01/2023 03/31/2023	2109	Services, Labor, Contracts	Y
15205	Nelson Excavating & Landscaping		6,120.00	1 Transactions			
3950	Public Utilities 01-110-000-0000-6254		3,224.22	GOV'T CENTER 02/16/2023 03/16/2023	1430-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		90.65	GLARCO	50186-00	Utilities-Gas and Electric	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-110-000-0000-6254		300.27	02/16/2023 03/16/2023 LA TOOL	50188-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		41.10	02/16/2023 03/16/2023 OLD COUNTY GARAGE	50202-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		46.35	02/16/2023 03/16/2023 JUDICIAL CENTER	509-00	Utilities-Gas and Electric	N
3950	Public Utilities		3,702.59		5 Transactions		
110	DEPT Total:		11,861.63	Courthouse Maintenance	7 Vendors	11 Transactions	
120	DEPT			Veterans Service			
10452	AT&T Mobility						
	01-120-000-0000-6220		99.44	02/26/2023 03/25/2023 FIRSTNET MARCH	287298585696	Telephone	N
10452	AT&T Mobility		99.44		1 Transactions		
10981	Bakken/Glen A.J.						
	01-120-000-0000-6278		50.00	03/14/2023 03/14/2023 GLEN MARCH	03142023	Per Diem	Y
10981	Bakken/Glen A.J.		50.00		1 Transactions		
14508	Janzen/Hugh						
	01-120-000-0000-6278		50.00	03/10/2023 03/10/2023 HUGH MARCH	03102023	Per Diem	Y
14508	Janzen/Hugh		50.00		1 Transactions		
5767	Lamke/Dennis C.						
	01-120-000-0000-6278		100.00	03/03/2023 03/31/2023 DENNIS MARCH	03032023	Per Diem	Y
5767	Lamke/Dennis C.		100.00		1 Transactions		
9046	Loffler Companies, Inc.						
	01-120-000-0000-6220		17.77	03/01/2023 03/31/2023 MONTHLY TELEPHONE	4319635	Telephone	N
9046	Loffler Companies, Inc.		17.77		1 Transactions		
10677	Olsen/Gerald D						
	01-120-000-0000-6278		100.00	GERRY MARCH	03062023	Per Diem	Y

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10677	Olsen/Gerald D		100.00	03/06/2023 03/30/2023 1 Transactions			
9656	Studaker/Kip Andrew 01-120-000-0000-6278		50.00	KIP MARCH 03/24/2023 03/24/2023 1 Transactions	03242023	Per Diem	Y
9656	Studaker/Kip Andrew		50.00				
3518	Voyageur Press Of Mcgregor, Inc 01-120-000-0000-6230		125.00	V PRESS MARCH 28 03/24/2023 03/24/2023 1 Transactions	46603	Printing, Publishing & Adv	N
3518	Voyageur Press Of Mcgregor, Inc		125.00				
9255	Witt/Warren 01-120-000-0000-6278		50.00	WARREN MARCH 03/13/2023 03/13/2023 1 Transactions	03132023	Per Diem	Y
9255	Witt/Warren		50.00				
9063	Workman/Jeff 01-120-000-0000-6278		50.00	JEFF MARCH 03/20/2023 03/20/2023 1 Transactions	03202023	Per Diem	Y
9063	Workman/Jeff		50.00				
120	DEPT Total:		692.21	Veterans Service	10 Vendors	10 Transactions	
122	DEPT			Planning & Zoning			
86222	Aitkin Independent Age 01-122-000-0000-6230		101.38	APRIL BOA	1301001	Printing, Publishing & Adv	Y
	01-122-000-0000-6230		70.38	APRIL PC	1302942	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		171.76	2 Transactions			
248	Association of Mn Counties 01-122-000-0000-6268		75.00	LAND USE TRAINING	103_LANDUSE2023	Staff Training, Development	N
	01-122-000-0000-6268		75.00	LAND USE TRAINING	64_LANDUSE2023	Staff Training, Development	N
	01-122-000-0000-6268		75.00	LAND USE TRAINING	92_LANDUSE2023	Staff Training, Development	N
248	Association of Mn Counties		225.00	3 Transactions			
15239	AT&T Mobility 01-122-000-0000-6220		223.45	MONTHLY CELLULAR CONTRACT 02/26/2023 03/25/2023	287301120814	Telephone	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15239	AT&T Mobility		223.45		1 Transactions		
15142	Christensen/Charles						
	01-122-000-0000-6278		90.00	BOA MEETING	40623	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		88.43	BOA MILEAGE	40623	BOA/PC Mileage	N
15142	Christensen/Charles		178.43		2 Transactions		
9046	Loffler Companies, Inc.						
	01-122-000-0000-6220		29.61	MONTHLY TELEPHONE 03/01/2023 03/31/2023	4319635	Telephone	N
9046	Loffler Companies, Inc.		29.61		1 Transactions		
10117	Olson/Dake						
	01-122-000-0000-6278		80.00	BOA MEETING (MARCH)	30123	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		61.44	BOA MILEAGE	30123	BOA/PC Mileage	Y
	01-122-000-0000-6278		60.00	BOA MEETING	40623	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		30.13	BOA MILEAGE	40623	BOA/PC Mileage	N
10117	Olson/Dake		231.57		4 Transactions		
12077	Stromberg/Kevin						
	01-122-000-0000-6278		90.00	BOA MEETING	40623	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		86.46	BOA MILEAGE	40623	BOA/PC Mileage	N
12077	Stromberg/Kevin		176.46		2 Transactions		
86235	The Office Shop Inc						
	01-122-000-0000-6405		254.52	NAME PLATES (BOARD MEMBERS)	11253070	Office, Film, & Field Supplies	N
86235	The Office Shop Inc		254.52		1 Transactions		
8612	Veenker/Thomas H						
	01-122-000-0000-6278		90.00	BOA MEETING	40623	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		102.84	BOA MILEAGE	40623	BOA/PC Mileage	N
8612	Veenker/Thomas H		192.84		2 Transactions		
122	DEPT Total:		1,683.64	Planning & Zoning	9 Vendors	18 Transactions	
123	DEPT			Coroner			
	9151 River Valley Forensic Services PA						
	01-123-000-0000-6262		750.00	ME-00525/MTHLY MED SVCS	2067	Coroner Fees	6

Aitkin County



1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
9151	River Valley Forensic Services PA			750.00	1 Transactions			
123	DEPT Total:			750.00	Coroner	1 Vendors	1 Transactions	
200	DEPT				Enforcement			
86359	Aitkin Co Attorney							
	01-200-039-0000-6263			1,275.00	2023 1ST QUARTER CONSULTS	03312023	Contract Legal Services	N
					01/01/2023 03/31/2023			
86359	Aitkin Co Attorney			1,275.00	1 Transactions			
172	Aitkin Police Dept							
	01-200-200-0000-6264			932.09	VCET OT- SHAWN BROWN	Y2Q1 OT-APD	VCET-Other County OT	N
172	Aitkin Police Dept			932.09	1 Transactions			
9561	Amazon Business							
	01-200-000-0000-6405			80.97	1 TB THUMB DRIVES	11DF-YTX3-JP6M	Office Supplies	N
	01-200-000-0000-6405			120.96	512 GB & 1 TB THUMB DRIVES	1HP3-CNKW-9FDT	Office Supplies	N
	01-200-000-0000-6405			47.95	MAGNETIC CLIPS; HVY DTY HOOKS	1VMP-76CY-GFXH	Office Supplies	N
9561	Amazon Business			249.88	3 Transactions			
9203	AT&T Mobility (Sheriff's only)							
	01-200-000-0000-6220			1,439.10	DEPUTY CELL & SQUAD PC	287297906116	Telephone	N
	01-200-200-0000-6260			89.38	CI PHONES	287297906116	CI Funds	N
	01-200-200-0000-6265			243.52	VCET PHONE & HOT SPOT	287297906116	Programs	N
9203	AT&T Mobility (Sheriff's only)			1,772.00	3 Transactions			
3393	Bruss/Cheryl							
	01-200-000-0000-6180			10.00	#221 ZIPPER REPLACED	557610	Clothing Allowance	Y
3393	Bruss/Cheryl			10.00	1 Transactions			
1152	Cook/Steven							
	01-200-000-0000-6260			2,550.00	BACKGROUND INVESTIGATIONS	04012023	Professional Consulting	Y
1152	Cook/Steven			2,550.00	1 Transactions			
1775	Galls LLC							
	01-200-000-0000-6180			44.09	COMMENDATION BARS	023997412	Clothing Allowance	N
1775	Galls LLC			44.09	1 Transactions			
5579	Grand Rapids Police Department							

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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
5579	Grand Rapids Police Department	01-200-200-0000-6264			2,488.50	Y2Q1 OT BRIAN MATTSON 1 Transactions	Y2Q1OT-GRPD	VCET-Other County OT	N
2390	Itasca Co Sheriff	01-200-200-0000-6264			2,919.95	VCET OT - JEREMY JOHNSON 1 Transactions	Y2Q1 OT-ICSO	VCET-Other County OT	N
2390	Itasca Co Sheriff				2,919.95				
2925	L & M Fleet Supply	01-200-019-0000-6460			90.97	K-9 FOOD; MILKBONES 1 Transactions	11270271	Deputy Supplies	N
2925	L & M Fleet Supply				90.97				
9046	Loffler Companies, Inc.	01-200-000-0000-6220			171.77	MONTHLY TELEPHONE 03/01/2023 03/31/2023 1 Transactions	4319635	Telephone	N
9046	Loffler Companies, Inc.				171.77				
252	Lynn Peavey Company	01-200-000-0000-6405			53.21	SUPER GLUE FOR EVIDENCE ROOM 1 Transactions	399277	Office Supplies	N
252	Lynn Peavey Company				53.21				
3100	McGregor Oil	01-200-000-0000-6335			149.26	DEPUTY GAS 1 Transactions	99016/99206	Gas/Vehicle Fuel Charges	N
3100	McGregor Oil				149.26				
3150	Mille Lacs Co Sheriff	01-200-200-0000-6264			1,774.64	VCET OT-JAKE HILLESLAND 1 Transactions	Y2Q1 OT-MLCSO	VCET-Other County OT	N
3150	Mille Lacs Co Sheriff				1,774.64				
3950	Public Utilities	01-200-000-0000-6254			85.74	EMERG STORAGE 02/16/2023 03/16/2023 1 Transactions	507-00	Utilities-Gas and Electric	N
3950	Public Utilities				85.74				
86235	The Office Shop Inc	01-200-000-0000-6405			52.80	EVIDENCE ROOM TONER	1125578-0	Office Supplies	N
		01-200-000-0000-6360			257.17	ADMIN COPIER COUNT	325961-0	Services, Labor, Contracts	N
86235	The Office Shop Inc				309.97	2 Transactions			
13934	The Tire Barn								

Aitkin County



1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-200-000-0000-6302		280.47	32004 OIL CHANGE; OXYGEN SENSO	66816	Vehicle Maintenance	N
	01-200-000-0000-6302		55.48	#209 OIL CHANGE	66839	Vehicle Maintenance	N
	01-200-000-0000-6302		703.44	#224 RECEIVER HITCH	66960	Vehicle Maintenance	N
13934	The Tire Barn		1,039.39	3 Transactions			
200	DEPT Total:		15,916.46	Enforcement	17 Vendors	24 Transactions	
203	DEPT			Snowmobile			
9203	AT&T Mobility (Sheriff's only)						
	01-203-000-0000-6220		99.61	#208 CELL & SQUAD PC	287297906116	Telephone	N
9203	AT&T Mobility (Sheriff's only)		99.61	1 Transactions			
2340	Hyytinen Hardware Hank						
	01-203-000-0000-6302		54.99	TOW STRAP	7954/1	Vehicle Maintenance	N
2340	Hyytinen Hardware Hank		54.99	1 Transactions			
13934	The Tire Barn						
	01-203-000-0000-6302		69.48	#208 TRUCK OIL CHANGE	66796	Vehicle Maintenance	N
13934	The Tire Barn		69.48	1 Transactions			
203	DEPT Total:		224.08	Snowmobile	3 Vendors	3 Transactions	
252	DEPT			Corrections			
10165	Advanced Correctional Healthcare, Inc.						
	01-252-000-0000-6262		17,499.92	MAY MEDICAL SERVICES	128364	Contract Service or Medical Service	6
	01-252-000-0000-6262		262.50	MENTAL HEALTH SERVICES 3/31	128959	Contract Service or Medical Service	6
10165	Advanced Correctional Healthcare, Inc.		17,762.42	2 Transactions			
9561	Amazon Business						
	01-252-000-0000-6465		25.99	TINTED SAFETY GLASSES	1DF1-PGYJ-76DV	Inmate Supplies	N
	01-252-000-0000-6430		93.10	SHARPS CONTAINERS	1HP3-CNKW-9FDT	Medical Expense/Supplies - Inmates	N
9561	Amazon Business		119.09	2 Transactions			
14005	American Tower Corporation						
	01-252-000-0000-6342		389.48	JACOBSON TOWER	410480858	Tower Lease and Rental/Contracts	N
14005	American Tower Corporation		389.48	1 Transactions			
9203	AT&T Mobility (Sheriff's only)						

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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-252-000-0000-6220			99.44	DISPATCH CELL, TRANSPORT CELL		287297906116		Telephone		N
9203	AT&T Mobility (Sheriff's only)				99.44		1 Transactions					
86467	Auto Value Aitkin	01-252-000-0000-6302			160.99	NEW TRANSPORT VAN BATTERY		40218830		Vehicle Maintenance		N
86467	Auto Value Aitkin				160.99		1 Transactions					
3393	Bruss/Cheryl	01-252-000-0000-6180			24.00	#301 HEM PANTS		557610		Clothing Allowance		Y
3393	Bruss/Cheryl				24.00		1 Transactions					
163	Charter Communications Holdings LLC	01-252-252-0000-6465			201.88	INMATE CABLE		0006081032823		Inamte Welfare Supplies		N
163	Charter Communications Holdings LLC				201.88		1 Transactions					
10855	Culligan Soft Water	01-252-000-0000-6342			55.00	APRIL COOLER RENTAL		150X01424308		Tower Lease and Rental/Contracts		N
10855	Culligan Soft Water				55.00		1 Transactions					
8694	Department of Transportation	01-252-000-0000-6360			11,058.56	ARMER MOTOROLA 2023	01/01/2023 12/31/2023	00000738506		Services, Labor, Contracts		N
8694	Department of Transportation				11,058.56		1 Transactions					
2340	Hyytinen Hardware Hank	01-252-000-0000-6590			7.29	XL-PLAST TOGG 5/8 LARGE		7772/1		Repair & Maintenance Supplies		N
2340	Hyytinen Hardware Hank				7.29		1 Transactions					
5503	Keefe Supply Company	01-252-252-0000-6465			382.60	SNACK CAKES		1701062		Inamte Welfare Supplies		N
5503	Keefe Supply Company				382.60		1 Transactions					
9046	Loffler Companies, Inc.	01-252-000-0000-6220			82.92	MONTHLY TELEPHONE		4319635		Telephone		N
9046	Loffler Companies, Inc.				82.92		03/01/2023 03/31/2023 1 Transactions					
89765	Minnesota Elevator, Inc	01-252-000-0000-6360			211.57	APRIL SERVICE		1013054		Services, Labor, Contracts		N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89765	Minnesota Elevator, Inc		211.57		1 Transactions		
9692	Minnesota Energy Resources Corporation						
	01-252-000-0000-6254		2,603.80	JAIL UTILITIES	4516430216	Utilities-Gas and Electric	N
	01-252-000-0000-6254		603.05	JAIL UTILITIES	4517326101	Utilities-Gas and Electric	N
	01-252-000-0000-6254		204.64	STS UTILITIES	4517634781	Utilities-Gas and Electric	N
				02/20/2023	03/20/2023		
9692	Minnesota Energy Resources Corporation		3,411.49		3 Transactions		
9228	North Memorial Ambulance Service						
	01-252-000-0000-6262		1,887.00	J.G. TRANSPORT - MAHNOMEN CO	AK2303056:1	Contract Service or Medical Service	N
9228	North Memorial Ambulance Service		1,887.00		1 Transactions		
3789	Pan-O-Gold Baking Company						
	01-252-000-0000-6418		59.18	BREAD & BUNS	10002423082002	Groceries	N
	01-252-000-0000-6418		66.57	BREAD & BUNS	10002423089003	Groceries	N
3789	Pan-O-Gold Baking Company		125.75		2 Transactions		
9808	Performance Foodservice						
	01-252-000-0000-6418		3,224.98	GROCERIES	525591	Groceries	N
	01-252-000-0000-6418		2,501.64	GROCERIES	533664	Groceries	N
9808	Performance Foodservice		5,726.62		2 Transactions		
3950	Public Utilities						
	01-252-000-0000-6254		5,816.24	NEW JAIL 2	1431-00	Utilities-Gas and Electric	N
				02/16/2023	03/16/2023		
	01-252-000-0000-6254		136.94	STS	50109-00	Utilities-Gas and Electric	N
				02/16/2023	03/16/2023		
	01-252-000-0000-6254		1,166.44	NEW JAIL	512-00	Utilities-Gas and Electric	N
				02/16/2023	03/16/2023		
3950	Public Utilities		7,119.62		3 Transactions		
4010	Rasley Oil Company						
	01-252-000-0000-6254		3,450.00	PROPANE TANK BY GENERATOR	8527	Utilities-Gas and Electric	N
4010	Rasley Oil Company		3,450.00		1 Transactions		
12930	River Oaks Dental						
	01-252-000-0000-6430		1,748.00	J.W. DENTAL 1/31/23	46342	Medical Expense/Supplies - Inmates	6
				01/01/2023	03/22/2023		

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12930	River Oaks Dental		1,748.00		1 Transactions		
84172	Riverwood Healthcare Center						
	01-252-000-0000-6430		214.50	R.B. HEMATOLOGY	1001621631	Medical Expense/Supplies - Inmates	N
	01-252-000-0000-6430		535.78	C.M. THYROID	1003288028	Medical Expense/Supplies - Inmates	N
	01-252-000-0000-6430		3,247.97	C.M. ER, ULTRASOUND, MICROTTEST	1003288028	Medical Expense/Supplies - Inmates	N
84172	Riverwood Healthcare Center		3,998.25		3 Transactions		
86235	The Office Shop Inc						
	01-252-000-0000-6405		83.99	#301 PRINTER TONER	1125576-0	Office Supplies	N
	01-252-000-0000-6405		38.97	JAIL NURSE PAPER	1125646-0	Office Supplies	N
	01-252-000-0000-6360		185.65	DISPATCH COPIER COUNT	325961-0	Services, Labor, Contracts	N
86235	The Office Shop Inc		308.61		3 Transactions		
9091	The Sherwin-Williams Company						
	01-252-000-0000-6590		1,645.73	PAINT & PRIMER - JAIL	2657-6	Repair & Maintenance Supplies	N
9091	The Sherwin-Williams Company		1,645.73		1 Transactions		
9617	Timber Lakes Septic Service, Inc.						
	01-252-000-0000-6605		2,837.50	ROTOJET EMERG SERV- JAIL	33007	Building & Structure Related Expenditure	N
9617	Timber Lakes Septic Service, Inc.		2,837.50		1 Transactions		
5953	Yde's Major Appliance						
	01-252-000-0000-6590		837.99	REPAIR TIMER ASSEMBLY	183565	Repair & Maintenance Supplies	N
5953	Yde's Major Appliance		837.99		1 Transactions		
252	DEPT Total:		63,651.80	Corrections	25 Vendors	37 Transactions	
253	DEPT			Sentence to Serve			
9203	AT&T Mobility (Sheriff's only)						
	01-253-000-0000-6220		38.23	STS AIR CARD	287297906116	Telephone	N
9203	AT&T Mobility (Sheriff's only)		38.23		1 Transactions		
7525	Hometown Bldg Supply						
	01-253-000-0000-6464		122.60	2X6 10' AND 12' TREATED	A2139	STS Supplies	N
7525	Hometown Bldg Supply		122.60		1 Transactions		
2340	Hyytinen Hardware Hank						
	01-253-000-0000-6415		167.09	DRILL BIT SET, SCOOP HANDLE	7640/7858/8043/8173	Operational Supplies	N

Aitkin County



1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
2340	Hyytinen Hardware Hank			167.09		1 Transactions		
9046	Loffler Companies, Inc. 01-253-000-0000-6220			5.94	MONTHLY TELEPHONE 03/01/2023 03/31/2023	4319635	Telephone	N
9046	Loffler Companies, Inc.			5.94	1 Transactions			
253	DEPT Total:			333.86	Sentence to Serve	4 Vendors	4 Transactions	
255	DEPT				Crime Victims			
9046	Loffler Companies, Inc. 01-255-000-0000-6220			5.94	MONTHLY TELEPHONE 03/01/2023 03/31/2023	4319635	Telephone	N
9046	Loffler Companies, Inc.			5.94	1 Transactions			
86235	The Office Shop Inc 01-255-000-0000-6405			41.99	CRIME VIC - OFFICE SUPPLIES	1125331-2	Office Supplies	N
86235	The Office Shop Inc			41.99	1 Transactions			
255	DEPT Total:			47.93	Crime Victims	2 Vendors	2 Transactions	
257	DEPT				Community Corrections			
14563	Anoka County Corrections 01-257-255-0000-6269			8,973.00	RJC CONTRACT-SECURE JUV DETENT 03/01/2023 03/31/2023	3.31.23	Juvenile Detention	N
14563	Anoka County Corrections			8,973.00	1 Transactions			
15176	Koonce/Crystal 01-257-257-0000-6330			119.88	MILEAGE/CTG MEETING	3.16.23	Mileage	N
15176	Koonce/Crystal			119.88	1 Transactions			
9046	Loffler Companies, Inc. 01-257-000-0000-6220			59.24	MONTHLY TELEPHONE 03/01/2023 03/31/2023	4319635	Telephone	N
9046	Loffler Companies, Inc.			59.24	1 Transactions			
11997	Minnesota Monitoring, Inc 01-257-267-0000-6342			857.00	EHM RENTAL	14081	Office Equipment Rental/Contracts	N

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11997	Minnesota Monitoring, Inc		857.00	03/01/2023 03/31/2023 1 Transactions			
9489	Redwood Toxicology Laboratory, Inc 01-257-267-0000-6274		35.69	LAB DRUG TESTING FEES 03/01/2023 04/30/2023 1 Transactions	02239920233	Drug Testing Fee	6
9489	Redwood Toxicology Laboratory, Inc		35.69				
86235	The Office Shop Inc 01-257-000-0000-6342		126.14	COPIER SERVICE CONTRACT 12/09/2022 03/07/2023 1 Transactions	326166-0	Office Equipment Rental/Contracts	N
86235	The Office Shop Inc		126.14				
6097	Verizon Wireless 01-257-257-0000-6215		163.60	AGENT WORK CELL PHONES 02/24/2023 03/23/2023 1 Transactions	9930909977	Wireless Telephone Services	N
6097	Verizon Wireless		163.60				
257	DEPT Total:		10,334.55	Community Corrections	7 Vendors	7 Transactions	
391	DEPT			Solid Waste			
248	Association of Mn Counties 01-391-000-0000-6268		75.00	LAND USE TRAINING 03/01/2023 03/31/2023 1 Transactions	66_LANDUSE2023	Staff Training, Development	N
248	Association of Mn Counties		75.00				
15239	AT&T Mobility 01-391-000-0000-6220		44.69	MONTHLY CELLULAR CONTRACT 02/26/2023 03/25/2023 1 Transactions	287301120814	Telephone	N
15239	AT&T Mobility		44.69				
9046	Loffler Companies, Inc. 01-391-000-0000-6220		11.84	MONTHLY TELEPHONE 03/01/2023 03/31/2023 1 Transactions	4319635	Telephone	N
9046	Loffler Companies, Inc.		11.84				
86235	The Office Shop Inc 01-391-000-0000-6405		21.21	NAME PLATES (CARLSTROM) 03/01/2023 03/31/2023 1 Transactions	11253070	Office, Film, & Field Supplies	N
86235	The Office Shop Inc		21.21				

Aitkin County



1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
391	DEPT Total:			152.74	Solid Waste	4 Vendors	4 Transactions	
392	DEPT				Water Wells			
	12106 Antoine Electric							
	01-392-000-0000-6360			1,273.39	ELECTRICAL FOR NEW WATER LAB	22978	Services, Labor, Contracts	Y
	12106 Antoine Electric			1,273.39		1 Transactions		
392	DEPT Total:			1,273.39	Water Wells	1 Vendors	1 Transactions	
601	DEPT				Extension			
	89471 Aitkin Co 4-H Council							
	01-601-551-0000-5840			440.00	RECORDER PLAT BOOK SALES	725-737	4-H Plat Book Sales	N
					01/01/2023 03/31/2023			
	89471 Aitkin Co 4-H Council			440.00		1 Transactions		
	9046 Loffler Companies, Inc.							
	01-601-000-0000-6220			5.93	MONTHLY TELEPHONE	4319635	Telephone	N
					03/01/2023 03/31/2023			
	9046 Loffler Companies, Inc.			5.93		1 Transactions		
	11187 Regents Of The University of Minnesota							
	01-601-000-0000-6262			19,670.25	Q1 2023 MOA YD BILLING	0300031463	Univ Of Minn Contracts	N
	11187 Regents Of The University of Minnesota			19,670.25		1 Transactions		
601	DEPT Total:			20,116.18	Extension	3 Vendors	3 Transactions	
711	DEPT				Economic Development			
	15240 AT&T Mobility							
	01-711-000-0000-6220			44.69	MARCH PHONE	287298817699	Telephone	N
	15240 AT&T Mobility			44.69		1 Transactions		
	9046 Loffler Companies, Inc.							
	01-711-000-0000-6220			5.93	MONTHLY TELEPHONE	4319635	Telephone	N
					03/01/2023 03/31/2023			
	9046 Loffler Companies, Inc.			5.93		1 Transactions		
	5966 Northspan Group, Inc							
	01-711-000-0000-6240			1,000.00	NORTHSPAN ANNUAL 2023	1003	Membership/Dues/Association Fees	N

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5966	Northspan Group,Inc			1 Transactions		
711	DEPT Total:		1,050.62	Economic Development	3 Vendors	3 Transactions
1	Fund Total:		237,669.83	General Fund		192 Transactions

Aitkin County



2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
49	DEPT			Information Technologies			
10137	Eastern Computer Exchange Inc. 02-049-190-0000-6485		49,022.80	AZURESTACK HCI CLUSTER	5076	Computer/Technology Supplies	N
10137	Eastern Computer Exchange Inc.		49,022.80	1 Transactions			
49	DEPT Total:		49,022.80	Information Technologies	1 Vendors	1 Transactions	
200	DEPT			Enforcement			
9561	Amazon Business 02-200-190-0000-6485		55.98	#217 LAPTOP BATTERY	1QFH-M1GP-9MND	Computer/Technology Supplies	N
9561	Amazon Business		55.98	1 Transactions			
10186	Emergency Services Marketing Corp, Inc. 02-200-020-0000-6360		1,500.00	I AM RESPONDING SUBSCRIPTION	SAR - IAR	Sheriff Search & Rescue Reserve Expense	
10186	Emergency Services Marketing Corp, Inc.		1,500.00	1 Transactions			
13847	WHITES LEGACY GARAGE 02-200-020-0000-6360		960.00	HEATER UPGRADE, TRACKS, SIREN	SAR	Sheriff Search & Rescue Reserve Expense	
13847	WHITES LEGACY GARAGE		960.00	1 Transactions			
5259	Wright County Sheriff's Office 02-200-028-0000-6620		10,000.00	TRANSPORT VAN	23-091	Sheriff Enforcement/Squad Cars	N
5259	Wright County Sheriff's Office		10,000.00	1 Transactions			
200	DEPT Total:		12,515.98	Enforcement	4 Vendors	4 Transactions	
2	Fund Total:		61,538.78	Reserves Fund		5 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			R&B Administration			
9561	Amazon Business 03-301-000-0000-6405		87.29	OFFICE SUPPLIES	1M47-DTHH-1KMR	Office Supplies	N
9561	Amazon Business		87.29	1 Transactions			
10855	Culligan Soft Water 03-301-000-0000-6342		55.00	WATER COOLER RENTAL	150-10020584-1	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		55.00	1 Transactions			
11406	Innovative Office Solutions, LLC 03-301-000-0000-6405		237.50	OFFICE SUPPLIES	IN4137627	Office Supplies	N
	03-301-000-0000-6405		43.39	OFFICE SUPPLIES	IN4138911	Office Supplies	N
11406	Innovative Office Solutions, LLC		280.89	2 Transactions			
3247	MCEA 03-301-000-0000-6241		350.00	WELLE NACE MCEA DUES	1-	Meeting/Conference Registration Fee	N
	03-301-000-0000-6241		350.00	QUALE NACE MCEA DUES	1-	Meeting/Conference Registration Fee	N
3247	MCEA		700.00	2 Transactions			
301	DEPT Total:		1,123.18	R&B Administration	4 Vendors	6 Transactions	
302	DEPT			R&B Engineering/Construction			
12500	Frontier Precision, Inc 03-302-000-0000-6241		120.00	USER GROUP TRAINING-BRYCE	271484	Registration Fee	N
12500	Frontier Precision, Inc		120.00	1 Transactions			
302	DEPT Total:		120.00	R&B Engineering/Construction	1 Vendors	1 Transactions	
303	DEPT			R&B Highway Maintenance			
195	Aitkin Tire Shop 03-303-000-0000-6590		40.00	REPAIR PARTS	0-062190	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		240.00	REPAIR PARTS	0-062190	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop		280.00	2 Transactions			
7916	AT&T Mobility 03-303-000-0000-6220		38.23	PAULS IPAD SVC	287303768387	Telephone	N
	03-303-000-0000-6220		38.23	MIKE LAPTOP SVC	287303768387	Telephone	N
	03-303-000-0000-6220		38.23	CAROL LAPTOP SVC	287303768387	Telephone	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
7916	AT&T Mobility		114.69				
				3 Transactions			
86467	Auto Value Aitkin						
	03-303-000-0000-6417		335.00	AITKIN SHOP SUPPLIES	40217070	Shop/Building Maintenance	N
	03-303-000-0000-6417		223.98	MCGRATH SHOP	40217359	Shop/Building Maintenance	N
	03-303-000-0000-6590		348.23	REPAIR PARTS-FILTERS	40218007	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		138.26	REPAIR PARTS	40218032	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		554.43	REPAIR PARTS	40218336	Repair & Maintenance Supplies	N
86467	Auto Value Aitkin		1,323.38	5 Transactions			
13725	Beartooth True Value						
	03-303-000-0000-6521		46.98	MAILBOX REPAIR	B219216	Maintenance Supplies	N
	03-303-000-0000-6590		69.00	PROPANE	B220115	Repair & Maintenance Supplies	N
13725	Beartooth True Value		115.98	2 Transactions			
10083	Cedarbrook Lumber Comp						
	03-303-000-0000-6417		158.45	MCGREGOR SHOP	123999	Shop/Building Maintenance	N
10083	Cedarbrook Lumber Comp		158.45	1 Transactions			
163	Charter Communications Holdings LLC						
	03-303-000-0000-6220		141.21	PHONE: HWY OFFICE	0-022823021923	Telephone	N
163	Charter Communications Holdings LLC		141.21	1 Transactions			
14887	Cintas Corporation						
	03-303-000-0000-6360		11.61	SHOP LAUNDRY	4150649603	Services, Labor, Contracts	N
	03-303-000-0000-6360		6.33	SHOP LAUNDRY	4151334857	Services, Labor, Contracts	N
14887	Cintas Corporation		17.94	2 Transactions			
1430	Dotzler Power Equipment						
	03-303-000-0000-6417		50.54	MCGREGOR SHOP SUPPLIES	31122	Shop/Building Maintenance	N
1430	Dotzler Power Equipment		50.54	1 Transactions			
7935	East Central Energy						
	03-303-000-0000-6254		90.26	FEB/MAR POWER-MCGRATH	35018290	Utilities-Gas and Electric	N
	03-303-000-0000-6254		42.70	FEB/MAR POWER-STREET LIGHT	35018408	Utilities-Gas and Electric	N
7935	East Central Energy		132.96	2 Transactions			
13008	East Side Oil Companies, Inc						
	03-303-000-0000-6417		45.00	AITKIN SHOP	R104158	Shop/Building Maintenance	N

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13008	East Side Oil Companies, Inc		45.00		1 Transactions		
7060	Federated Co-Ops Inc. 03-303-000-0000-6423		1,980.85	JACOBSON SHOP PROPANE	1626441	Fuel for Buildings	N
7060	Federated Co-Ops Inc.		1,980.85		1 Transactions		
8622	Frontier Communications Holdings LLC 03-303-000-0000-6220		88.85	JACOBSON	218-752-6591	Telephone	N
	03-303-000-0000-6220		88.85	MCGREGOR	218-768-4481	Telephone	N
	03-303-000-0000-6220		88.85	PALISADE	218-845-2607	Telephone	N
8622	Frontier Communications Holdings LLC		266.55		3 Transactions		
1754	Garrison Disposal Company, Inc 03-303-000-0000-6254		140.28	AITKIN SHOP	329904	Utilities-Gas and Electric	N
1754	Garrison Disposal Company, Inc		140.28		1 Transactions		
2340	Hyytinen Hardware Hank 03-303-000-0000-6521		26.99	MAILBOX REPAIR	7967/1	Maintenance Supplies	N
	03-303-000-0000-6521		39.99	MAILBOX REPAIR	7967/1	Maintenance Supplies	N
	03-303-000-0000-6417		73.27	AITKIN SHOP SUPPLIES	8060/1	Shop/Building Maintenance	N
	03-303-000-0000-6590		33.46	REPAIR PARTS	8236/1	Repair & Maintenance Supplies	N
2340	Hyytinen Hardware Hank		173.71		4 Transactions		
91187	Lake Country Power 03-303-000-0000-6254		55.05	FEB/MAR CSAH 14	141979801	Utilities-Gas and Electric	N
	03-303-000-0000-6254		54.35	FEB/MAR CSAH 6	141979901	Utilities-Gas and Electric	N
91187	Lake Country Power		109.40		2 Transactions		
2831	Little Falls Machine Inc 03-303-000-0000-6590		4,826.37	REPAIR PARTS	367873	Repair & Maintenance Supplies	N
2831	Little Falls Machine Inc		4,826.37		1 Transactions		
9046	Loffler Companies, Inc. 03-303-000-0000-6220		106.62	MONTHLY TELEPHONE 03/01/2023	4319635 03/31/2023	Telephone	N
9046	Loffler Companies, Inc.		106.62		1 Transactions		
2941	M R Sign Co Inc 03-303-000-0000-6590		1,004.79	REPAIR PARTS	219111	Repair & Maintenance Supplies	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
2941	M R Sign Co Inc	03-303-000-0000-6590			51.16	REPAIR PARTS		219111		Repair & Maintenance Supplies		N
					1,055.95		2 Transactions					
5917	Mike's Bobcat Service, Inc.	03-303-000-0000-6360			520.00	PLOWING		MAR 2023		Services, Labor, Contracts		N
5917	Mike's Bobcat Service, Inc.				520.00		1 Transactions					
9692	Minnesota Energy Resources Corporation	03-303-000-0000-6423			903.24	NAT GAS: AITKIN SHOP		0506048841-0001		Fuel for Buildings		N
9692	Minnesota Energy Resources Corporation				903.24		1 Transactions					
10701	Northern Safety Technology Inc	03-303-000-0000-6590			490.73	REPAIR PARTS		55546		Repair & Maintenance Supplies		N
10701	Northern Safety Technology Inc				490.73		1 Transactions					
8446	Northern Star Coop Service	03-303-000-0000-6423			1,194.42	LP: SWATARA SHOP		5517		Fuel for Buildings		N
8446	Northern Star Coop Service				1,194.42		1 Transactions					
8436	Northland Parts	03-303-000-0000-6590			6.99	REPAIR PARTS		461866		Repair & Maintenance Supplies		N
8436	Northland Parts				6.99		1 Transactions					
10412	O'Reilly Auto Parts	03-303-000-0000-6590			2.79	REPAIR PARTS		1878-146948		Repair & Maintenance Supplies		N
		03-303-000-0000-6590			276.71	REPAIR PARTS		1878-147205		Repair & Maintenance Supplies		N
10412	O'Reilly Auto Parts				279.50		2 Transactions					
3950	Public Utilities	03-303-000-0000-6254			49.67	HWY 47 & CR 12		1686-00		Utilities-Gas and Electric		N
		03-303-000-0000-6254			45.95	HWY 210 W & CR 12		59455-00		Utilities-Gas and Electric		N
		03-303-000-0000-6254			91.03	AITKIN SHOP WATER		63335-00		Utilities-Gas and Electric		N
		03-303-000-0000-6254			46.71	HWY 210/169 E & CR 12		63388-00		Utilities-Gas and Electric		N
3950	Public Utilities				233.36		4 Transactions					
4070	Riley Auto Supply	03-303-000-0000-6590			37.98	REPAIR PARTS		636857		Repair & Maintenance Supplies		N
		03-303-000-0000-6590			170.18	REPAIR PARTS		636894		Repair & Maintenance Supplies		N
		03-303-000-0000-6590			9.18	REPAIR PARTS		636899		Repair & Maintenance Supplies		N

Aitkin County



3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6590		31.27	REPAIR PARTS	636920	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		263.97	REPAIR PARTS	636922	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		189.34	REPAIR PARTS	636930	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		73.94	REPAIR PARTS	636996	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		135.24	REPAIR PARTS	637005	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		449.41	REPAIR PARTS	637008	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		17.49	REPAIR PARTS	637022	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		31.99	REPAIR PARTS	637034	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		146.61	REPAIR PARTS	637052	Repair & Maintenance Supplies	N
	03-303-000-0000-6417		99.94	AITKIN SHOP	637145	Shop/Building Maintenance	N
	03-303-000-0000-6590		55.98	REPAIR PARTS	637199	Repair & Maintenance Supplies	N
4070	Riley Auto Supply		1,712.52				
				14 Transactions			
14812	SCI Broadband/Savage Communications						
	03-303-000-0000-6220		153.24	PHONE/INTERNET	009-038972	Telephone	N
14812	SCI Broadband/Savage Communications		153.24				
				1 Transactions			
9176	SPARKY'S TOOLS, LLC						
	03-303-000-0000-6417		429.99	WRENCH SET	D 110945	Shop/Building Maintenance	N
	03-303-000-0000-6590		21.99	REPAIR PARTS	D 110945	Repair & Maintenance Supplies	N
	03-303-000-0000-6417		59.99	AITKIN SHOP TOOLS	D110435	Shop/Building Maintenance	N
9176	SPARKY'S TOOLS, LLC		511.97				
				3 Transactions			
13934	The Tire Barn						
	03-303-000-0000-6590		92.00	REPAIR LABOR	66847	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		717.48	REPAIR PARTS	66847	Repair & Maintenance Supplies	N
13934	The Tire Barn		809.48				
				2 Transactions			
8279	Winzer Franchise Company						
	03-303-000-0000-6417		67.05	AITKIN SHOP SUPPLIES	925976	Shop/Building Maintenance	N
8279	Winzer Franchise Company		67.05				
				1 Transactions			
13848	WYATT'S TOWING & Recovery 24-7						
	03-303-000-0000-6590		1,050.00	TOWING	23-00359	Repair & Maintenance Supplies	Y
13848	WYATT'S TOWING & Recovery 24-7		1,050.00				
				1 Transactions			
303	DEPT Total:		18,972.38	R&B Highway Maintenance			
					31 Vendors	68 Transactions	

307 DEPT

R&B Capital Infrastructure

Aitkin County



3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
8694	Department of Transportation					
	03-307-000-0000-6262		75,098.22	COOP CONSTR AGRMT-CONSTRUCTION	710992	Contract Payments N
	03-307-000-0000-6269		6,007.86	PROFESSIONAL SERVICES-ENG	710992	Professional Services N
8694	Department of Transportation		81,106.08	2 Transactions		
9239	Mn Dept Of Natural Resources-OMB					
	03-307-000-0000-6269		100.00	PUB WATERS PERMIT AUTH	2023-0493	Professional Services N
9239	Mn Dept Of Natural Resources-OMB		100.00	1 Transactions		
307	DEPT Total:		81,206.08	R&B Capital Infrastructure	2 Vendors	3 Transactions
3	Fund Total:		101,421.64	Road & Bridge		78 Transactions

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9608	AMAZON CAPITAL SERVICES						
	05-400-440-0410-6405		14.61	AGENCY-PENS/BATTERIES/CORDS	11LK-NGW1-C3XK	Office Supplies	N
	05-400-440-0410-6405		6.56	AGENCY-SIGN HERE FLAGS	1C6L-QG9K-3YNW	Office Supplies	N
				03/22/2023 03/22/2023			
	05-400-440-0410-6405		4.99	AGENCY-STENO PADS	1HC1-WGPP-P33G	Office Supplies	N
				04/02/2023 04/02/2023			
9608	AMAZON CAPITAL SERVICES		26.16	3 Transactions			
10110	AT&T Mobility - HHS Only						
	05-400-400-0402-6220		38.23	VACCINE CLINIC PHONE	287298057356	Telephone	N
				02/26/2023 03/25/2023			
	05-400-410-0413-6220		38.23	WIC HOTSPOT	287298057356	Telephone	N
				02/26/2023 03/25/2023			
	05-400-410-0413-6220		44.69	WIC TRAVELER PHONE	287298057356	Telephone	N
				02/26/2023 03/25/2023			
	05-400-410-0413-6220		49.72	WIC/HV CELL PHONE	287298057356	Telephone	N
				02/26/2023 03/25/2023			
	05-400-430-0408-6220		49.72	PH HV/FP CELL PHONE	287298057356	Telephone	N
				02/26/2023 03/25/2023			
	05-400-440-0410-6220		6.96	ACCTG CELL PHONE	287298057356	Telephone	N
				02/26/2023 03/25/2023			
	05-400-440-0410-6220		5.35	AGENCY HOTSPOT	287298057356	Telephone	N
				02/26/2023 03/25/2023			
	05-400-440-0410-6220		13.92	DIRECTOR/ADM CELL PHONES	287298057356	Telephone	N
				02/26/2023 03/25/2023			
	05-400-440-0410-6220		188.82	PH ADMIN CELL PHONE	287298057356	Telephone	N
				02/26/2023 03/25/2023			
10110	AT&T Mobility - HHS Only		435.64	9 Transactions			
10855	Culligan Soft Water						
	05-400-440-0410-6342		20.10	COOLER RENTAL SERVICE	150-10016285-1	Office Equipment Rental/Contracts	N
				04/01/2023 04/30/2023			
10855	Culligan Soft Water		20.10	1 Transactions			
9046	Loffler Companies, Inc.						
	05-400-440-0410-6220		83.63	MONTHLY TELEPHONE	4319635	Telephone	N
				03/01/2023 03/31/2023			

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		83.63		1 Transactions		
89765	Minnesota Elevator, Inc 05-400-440-0410-6300		29.91	ELEVATOR SERVICE 04/01/2023 04/30/2023	1013498	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		29.91		1 Transactions		
84172	Riverwood Healthcare Center 05-400-400-0402-6268		280.00	CPR TRAINING FOR PHN 03/31/2023 03/31/2023	541	Staff Training, Development	N
84172	Riverwood Healthcare Center		280.00		1 Transactions		
86235	The Office Shop Inc 05-400-440-0410-6405 05-400-440-0410-6300		1.77 1,121.38	ADMIN-NAME PLATE (SP) PH-COPIER CONTRACT IRDXC5850I 03/28/2023 03/28/2023	1123953-0 325965-0	Office Supplies Maintenance/Service Contracts	N N
86235	The Office Shop Inc 05-400-440-0410-6300		40.24	OSS-COPIER CONTRACT IRDXC5850I	326114-0	Maintenance/Service Contracts	N
86235	The Office Shop Inc		1,163.39		3 Transactions		
400	DEPT Total:		2,038.83	Public Health Department	7 Vendors	19 Transactions	
420	DEPT			Income Maintenance			
86359	Aitkin Co Attorney 05-420-640-4800-6263		3,930.00	IV-D BILLING Q1 2023 01/01/2023 03/31/2023		Contract Legal Services Iv-D	N
	05-420-640-4800-6263		180.00	FRAUD BILLING Q1 2023 01/01/2023 03/31/2023		Contract Legal Services Iv-D	N
86359	Aitkin Co Attorney		4,110.00		2 Transactions		
88284	Aitkin Co Recorder 05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 03/24/2023 03/24/2023	98719	Program Expenses Direct Charge Ffp	N
	05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 03/30/2023 03/30/2023	98801	Program Expenses Direct Charge Ffp	N
88284	Aitkin Co Recorder		26.00		2 Transactions		
9561	Amazon Business 05-420-600-4800-6405		14.58	IM-DISPLAY PORT ADAPTER (DJ) 02/15/2023 02/15/2023	1WPN-PNYV-6313	Office Supplies	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9561	Amazon Business		14.58		1 Transactions		
9608	AMAZON CAPITAL SERVICES						
	05-420-600-4800-6405		34.45	AGENCY-PENS/BATTERIES/CORDS	11LK-NGW1-C3XK	Office Supplies	N
	05-420-600-4800-6405		15.46	AGENCY-SIGN HERE FLAGS	1C6L-QG9K-3YNW	Office Supplies	N
				03/22/2023 03/22/2023			
	05-420-600-4800-6405		11.75	AGENCY-STENO PADS	1HC1-WGPP-P33G	Office Supplies	N
				04/02/2023 04/02/2023			
	05-420-600-4800-6405		9.37	IM-SCISSORS (KM)	1HH9-NVFG-KKJX	Office Supplies	N
				04/02/2023 04/02/2023			
9608	AMAZON CAPITAL SERVICES		71.03		4 Transactions		
10110	AT&T Mobility - HHS Only						
	05-420-600-4800-6220		16.41	ACCTG CELL PHONE	287298057356	Telephone	N
				02/26/2023 03/25/2023			
	05-420-600-4800-6220		12.62	AGENCY HOTSPOT	287298057356	Telephone	N
				02/26/2023 03/25/2023			
	05-420-600-4800-6220		32.82	DIRECTOR/ADM CELL PHONES	287298057356	Telephone	N
				02/26/2023 03/25/2023			
	05-420-600-4800-6220		273.17	IM CELL PHONES	287298057356	Telephone	N
				02/26/2023 03/25/2023			
	05-420-640-4800-6220		139.10	CS CELL PHONES	287298057356	Telephone	N
				02/26/2023 03/25/2023			
10110	AT&T Mobility - HHS Only		474.12		5 Transactions		
10855	Culligan Soft Water						
	05-420-600-4800-6342		47.39	COOLER RENTAL SERVICE	150-10016285-1	Office Equipment Rental/Contracts	N
				04/01/2023 04/30/2023			
10855	Culligan Soft Water		47.39		1 Transactions		
11051	Department of Human Services						
	05-420-620-4400-6026		32,634.61	MCRE/GAMC/NONRES ESTATE-01/23	A300MM1J01I	State Share - GAMC Estate	N
				01/01/2023 01/31/2023			
	05-420-650-4400-6025		4,600.15	MA LTC UN 65	A300MM1J01I	State/Fed Share - MA Program	N
				01/01/2023 01/31/2023			
	05-420-650-4400-6025		346.60	G8 LTC LT65CY20	A300MM1J01I	State/Fed Share - MA Program	N
				01/01/2023 01/31/2023			
	05-420-650-4400-6026		7,962.10	MA ESTATE COLLECTIONS-FED	A300MM1J01I	State/Fed Share - MA Estate	N
				01/01/2023 01/31/2023			

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-420-650-4400-6026		356.46	CV MA ESTATE COLL-FED 01/01/2023 01/31/2023	A300MM1J01I	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		3,981.05	MA ESTATE COLLECTIONS-STATE 01/01/2023 01/31/2023	A300MM1J01I	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		136.05	CV MA ESTATE COLLECTIONS-STATE 01/01/2023 01/31/2023	A300MM1J01I	State/Fed Share - MA Estate	N
11051	Department of Human Services		50,017.02		7 Transactions		
9046	Loffler Companies, Inc.						
	05-420-600-4800-6220		95.32	MONTHLY TELEPHONE 03/01/2023 03/31/2023	4319635	Telephone	N
	05-420-640-4800-6220		35.54	MONTHLY TELEPHONE 03/01/2023 03/31/2023	4319635	Telephone	N
9046	Loffler Companies, Inc.		130.86		2 Transactions		
89765	Minnesota Elevator, Inc						
	05-420-600-4800-6300		70.49	ELEVATOR SERVICE 04/01/2023 04/30/2023	1013498	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		70.49		1 Transactions		
86177	Sheriff Aitkin County						
	05-420-640-4800-6270		258.00	IV-D SERVICES 0014506335-01	C2300074	Aitkin Co Sheriff Fees Iv-D	N
86177	Sheriff Aitkin County		258.00		1 Transactions		
86235	The Office Shop Inc						
	05-420-600-4800-6405		4.18	ADMIN-NAME PLATE (SP)	1123953-0	Office Supplies	N
	05-420-600-4800-6300		94.86	OSS-COPIER CONTRACT IRDXC5850I	326114.0	Maintenance/Service Contracts	N
86235	The Office Shop Inc		99.04		2 Transactions		
420	DEPT Total:		55,318.53	Income Maintenance	11 Vendors	28 Transactions	
430	DEPT			Social Services			
9608	AMAZON CAPITAL SERVICES						
	05-430-700-4800-6405		55.32	AGENCY-PENS/BATTERIES/CORDS	11LK-NGW1-C3XK	Office Supplies	N
	05-430-700-4800-6405		24.84	AGENCY-SIGN HERE FLAGS 03/22/2023 03/22/2023	1C6L-QG9K-3YNW	Office Supplies	N
	05-430-700-4800-6405		18.88	AGENCY-STENO PADS 04/02/2023 04/02/2023	1HC1-WGPP-P33G	Office Supplies	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9608	AMAZON CAPITAL SERVICES		99.04		3 Transactions		
10110	AT&T Mobility - HHS Only						
	05-430-700-4800-6220		26.35	ACCTG CELL PHONE 02/26/2023 03/25/2023	287298057356	Telephone	N
	05-430-700-4800-6220		20.26	AGENCY HOTSPOT 02/26/2023 03/25/2023	287298057356	Telephone	N
	05-430-700-4800-6220		52.70	DIRECTOR/ADM CELL PHONES 02/26/2023 03/25/2023	287298057356	Telephone	N
	05-430-700-4800-6220		41.23	SS HOTSPOT (RI) 02/26/2023 03/25/2023	287298057356	Telephone	N
	05-430-700-4800-6220		1,320.54	SS CELL PHONES 02/26/2023 03/25/2023	287298057356	Telephone	N
	05-430-760-3040-6020		76.46	APS IPADS 02/26/2023 03/25/2023	287298057356	APS Assessment/Investigation	N
10110	AT&T Mobility - HHS Only		1,537.54		6 Transactions		
10855	Culligan Soft Water						
	05-430-700-4800-6342		76.11	COOLER RENTAL SERVICE 04/01/2023 04/30/2023	150-10016285-1	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		76.11		1 Transactions		
9046	Loffler Companies, Inc.						
	05-430-700-4800-6220		194.22	MONTHLY TELEPHONE 03/01/2023 03/31/2023	4319635	Telephone	N
9046	Loffler Companies, Inc.		194.22		1 Transactions		
89765	Minnesota Elevator, Inc						
	05-430-700-4800-6300		113.22	ELEVATOR SERVICE 04/01/2023 04/30/2023	1013498	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		113.22		1 Transactions		
10657	Quadient Finance USA, Inc						
	05-430-000-0000-1205		2,000.00	POSTAGE 03/31/2023 03/31/2023	11465883	Postage Account	N
10657	Quadient Finance USA, Inc		2,000.00		1 Transactions		
86235	The Office Shop Inc						
	05-430-700-4800-6405		6.71	ADMIN-NAME PLATE (SP)	1123953-0	Office Supplies	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

5 Health & Human Services

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	05-430-700-4800-6300		OSS-COPIER CONTRACT IRDXC5850I	326114.0	Maintenance/Service Contracts	N
86235	The Office Shop Inc		2 Transactions			
430	DEPT Total:		4,179.20	Social Services	7 Vendors	15 Transactions
5	Fund Total:		61,536.56	Health & Human Services		62 Transactions

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

9 State

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated			
	4580 Mn Dept Of Finance					
	09-000-000-0000-2030		195.00	MARCH MARRIAGE REPORT	MARCH 2023	State Fees, Assessments & Surcharges N
	4580 Mn Dept Of Finance		195.00	1 Transactions		
0	DEPT Total:		195.00	Undesignated	1 Vendors	1 Transactions
9	Fund Total:		195.00	State		1 Transactions

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
923	DEPT			Forfeited Tax Sales			
86222	Aitkin Independent Age 10-923-000-0000-6230		72.30	FTS CLASSIFICATION	1300269	Printing, Publishing & Adv	N
86222	Aitkin Independent Age		72.30	1 Transactions			
170	Aitkin Motor Company 10-923-000-0000-6590		61.29	2019 F150 962-046	42886	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		61.29	1 Transactions			
9561	Amazon Business 10-923-000-0000-6590		115.90	SPRINGS FOR SNOW PLOW	19CX-MRYW-1JDL	Repair & Maintenance Supplies	N
9561	Amazon Business		115.90	1 Transactions			
13725	Beartooth True Value 10-923-000-0000-6450		82.98	STAIN FOR DUCK HOUSES	B218238	Field Supplies	N
	10-923-000-0000-6450		15.91	PROPANE	B219011	Field Supplies	N
13725	Beartooth True Value		98.89	2 Transactions			
10083	Cedarbrook Lumber Comp 10-923-000-0000-6450		72.99	ULTRA FINE WOOD BLADE	123925	Field Supplies	N
10083	Cedarbrook Lumber Comp		72.99	1 Transactions			
10855	Culligan Soft Water 10-923-000-0000-6342		58.80	OFFICE WATER 04/01/2023	150-10046456-2 04/30/2023	Office/Equipment-Rental	N
10855	Culligan Soft Water		58.80	1 Transactions			
1754	Garrison Disposal Company, Inc 10-923-000-0000-6254		110.30	SHOP GARBAGE 04/01/2023	329856 04/30/2023	Utilities-Gas and Electric	N
1754	Garrison Disposal Company, Inc		110.30	1 Transactions			
7525	Hometown Bldg Supply 10-923-000-0000-6450		347.70	PINE FOR WOOD DUCK HOUSES	2303-077699	Field Supplies	N
	10-923-000-0000-6450		17.10	PINE FOR WOOD DUCK HOUSES	2303-077701	Field Supplies	N
7525	Hometown Bldg Supply		364.80	2 Transactions			
9046	Loffler Companies, Inc. 10-923-000-0000-6220		82.92	MONTHLY TELEPHONE	4319635	Telephone	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		82.92	03/01/2023 03/31/2023 1 Transactions			
9692	Minnesota Energy Resources Corporation 10-923-000-0000-6254		431.39	GAS SHOP 02/27/2023 03/27/2023 1 Transactions	0502544561	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		431.39				
3950	Public Utilities 10-923-000-0000-6254		271.48	ACLD 02/16/2023 03/16/2023 1 Transactions	348-00	Utilities-Gas and Electric	N
3950	Public Utilities		271.48				
4425	Shirts Plus of Aitkin 10-923-000-0000-6450		252.00	SAFETY SHIRTS 1 Transactions	4507	Field Supplies	N
4425	Shirts Plus of Aitkin		252.00				
90805	Temco 10-923-000-0000-6590		1,640.00	GROOMER REPAIR 1 Transactions	27701	Repair & Maintenance Supplies	Y
90805	Temco		1,640.00				
86235	The Office Shop Inc 10-923-000-0000-6405		9.53	LEGAL PADS JR 1125262-0		Office Supplies	N
	10-923-000-0000-6405		8.61	LINED NOTE PADS 1125262-1		Office Supplies	N
	10-923-000-0000-6405		15.00	LEGAL COPY PAPER 1125279-0		Office Supplies	N
86235	The Office Shop Inc		33.14	3 Transactions			
10180	WEX Bank - Land Dept 10-923-000-0000-6335		2,531.77	FEB GAS 02/08/2023 03/07/2023 1 Transactions	87816757	Gas/Vehicle Fuel Charges	N
10180	WEX Bank - Land Dept		2,531.77				
923	DEPT Total:		6,197.97	Forfeited Tax Sales	15 Vendors	19 Transactions	
929	DEPT 9272 ARCHITECTURAL RESOURCES INC 10-929-550-0000-6360		1,250.00	MN Trust Insurance Fund BUILDING DESIGN 03/01/2023 03/31/2023	2022176-3	Fair Ground Clean Up	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

10 Trust

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9272	ARCHITECTURAL RESOURCES INC		1,250.00		1 Transactions		
929	DEPT Total:		1,250.00	MN Trust Insurance Fund	1 Vendors		1 Transactions
10	Fund Total:		7,447.97	Trust			20 Transactions

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11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
10982	PRT USA Inc. 11-925-000-0000-6273		3,221.70	TREES	ON-009211	Timber Improvement	N
	10982 PRT USA Inc.		3,221.70	1 Transactions			
10187	Radco - Brainerd 11-925-000-0000-6620		3,099.85	TOPPER FOR NEW SURVEY TRUCK	BRE-4162	Auto, Trailers, Snowmobiles, ATV	Y
	10187 Radco - Brainerd		3,099.85	1 Transactions			
925	DEPT Total:		6,321.55	Resource Management	2 Vendors	2 Transactions	
939	DEPT			County Surveyor			
7525	Hometown Bldg Supply 11-939-000-0000-6450		93.50	REBAR AND SINKERS	2304-077934	Supplies	N
	7525 Hometown Bldg Supply		93.50	1 Transactions			
9046	Loffler Companies, Inc. 11-939-000-0000-6220		11.86	MONTHLY TELEPHONE 03/01/2023	4319635	Telephone	N
	9046 Loffler Companies, Inc.		11.86	03/31/2023 1 Transactions			
939	DEPT Total:		105.36	County Surveyor	2 Vendors	2 Transactions	
11	Fund Total:		6,426.91	Forest Development		4 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
9561	Amazon Business 19-521-000-0000-6405		63.29	LAMINATOR AND SHEETS	136N-QMYR-QQCP	Office Supplies	N
	9561 Amazon Business		63.29	1 Transactions			
11419	Beaudry Oil & Service, Inc. 19-521-000-0000-6254		732.64	INSTRUCTOR'S HOME	2233646	Utilities-Gas and Electric	N
	11419 Beaudry Oil & Service, Inc.		732.64	1 Transactions			
2763	Countryside Sanitation, LLC 19-521-000-0000-6255		105.30	GARBAGE FOR APRIL 2023 04/01/2023 04/30/2023	3425	Garbage	Y
	2763 Countryside Sanitation, LLC		105.30	1 Transactions			
9825	McGregor Print Pros, LLC 19-521-000-0000-6454		1,125.00	HATS FOR CANTEEN	2392	Commissary Supplies-Non Jail	Y
	9825 McGregor Print Pros, LLC		1,125.00	1 Transactions			
14812	SCI Broadband/Savage Communications 19-521-000-0000-6220		685.80	PHONE AND INTERNET 04/01/2023 04/30/2023	024-033167	Telephone	N
	14812 SCI Broadband/Savage Communications		685.80	1 Transactions			
86235	The Office Shop Inc 19-521-000-0000-6405		7.48	PACKING TAPE	325937-0	Office Supplies	N
	19-521-000-0000-6342		223.53	COPY MACHINE SERVICE FEES	326116-0	Office Equipment Rental/Contracts	N
	86235 The Office Shop Inc		231.01	2 Transactions			
521	DEPT Total:		2,943.04	LLCC Administration	6 Vendors	7 Transactions	
522	DEPT			LLCC Education			
13725	Beartooth True Value 19-522-000-0000-6431		95.73	MAPLE TAP AND GARDEN SUPPLIES	1075	Educational Supplies	N
	13725 Beartooth True Value		95.73	1 Transactions			
522	DEPT Total:		95.73	LLCC Education	1 Vendors	1 Transactions	
523	DEPT			LLCC Food			

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9808	Performance Foodservice 19-523-000-0000-6418		675.46	BULK GROCERIES	67745493	Groceries-Students	N
9808	Performance Foodservice		675.46	1 Transactions			
4761	Sysco Minnesota Inc 19-523-000-0000-6418		1,246.27	GROCERIES	253359776	Groceries-Students	N
4761	Sysco Minnesota Inc		1,246.27	1 Transactions			
4968	Upper Lakes Foods, Inc 19-523-000-0000-6418		564.23	GROCERIES	256748-00	Groceries-Students	N
4968	Upper Lakes Foods, Inc		564.23	1 Transactions			
523	DEPT Total:		2,485.96	LLCC Food	3 Vendors	3 Transactions	
524	DEPT			LLCC Maintenance			
2340	Hyytinen Hardware Hank 19-524-000-0000-6590		250.37	VARIOUS STUFF FOR REPAIR	2498-LLCC	Repair & Maintenance Supplies	N
2340	Hyytinen Hardware Hank		250.37	1 Transactions			
15300	MCGREGOR ACE HARDWARE 19-524-000-0000-6590		50.25	PAINT AND STUFF FOR ROOM REPAI	A69488	Repair & Maintenance Supplies	N
15300	MCGREGOR ACE HARDWARE		50.25	1 Transactions			
524	DEPT Total:		300.62	LLCC Maintenance	2 Vendors	2 Transactions	
19	Fund Total:		5,825.35	Long Lake Conservation Center		13 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
13725	Beartooth True Value 21-520-000-0000-6450		12.98	SAND FOR HEALTH PROMO EVENT	B217790	Field Supplies	N
13725	Beartooth True Value		12.98	1 Transactions			
3176	Mille Lacs Trails, Inc. 21-520-000-0000-6802	Q	12,070.49	BM2 FY23	00834804	Trail Grants-State	N
3176	Mille Lacs Trails, Inc.		12,070.49	1 Transactions			
9581	Moose Lake Implement & Sport 21-520-000-0000-6620		7,249.00	2023 RANCHER 420FM	210715	Auto, Trailers, Snowmobiles, ATV	N
9581	Moose Lake Implement & Sport		7,249.00	1 Transactions			
3950	Public Utilities 21-520-000-0000-6254	B	90.82	MISSISSIPPI SHOWER 02/16/2023 03/16/2023	1671-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254	B	35.41	MISSISSIPPI ACCESS PARK 02/16/2023 03/16/2023	4670-00	Utilities-Gas and Electric	N
3950	Public Utilities		126.23	2 Transactions			
520	DEPT Total:		19,458.70	Parks	4 Vendors	5 Transactions	
21	Fund Total:		19,458.70	Parks		5 Transactions	

WLC1
 4/11/23 11:26AM
 22 Coronavirus Relief Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
716	DEPT			American Rescue Plan - COVID			
7525	Hometown Bldg Supply 22-716-000-0000-6818		12,846.47	STEEL ROOFING FOR LLCC	2304-353889	Category: Revenue Replacement	N
7525	Hometown Bldg Supply		12,846.47	1 Transactions			
9013	STRATELIGENT 22-716-000-0000-6802		3,333.33	APRIL 2023 SERVICES	APRIL 2023	Category: Negative Economic Impacts	N
	22-716-000-0000-6802		3,333.33	MARCH CREATIVE SERVICES	MARCH	Category: Negative Economic Impacts	N
9013	STRATELIGENT		6,666.66	2 Transactions			
716	DEPT Total:		19,513.13	American Rescue Plan - COVID	2 Vendors	3 Transactions	
22	Fund Total:		19,513.13	Coronavirus Relief Fund		3 Transactions	
	Final Total:		521,033.87	251 Vendors	383 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	237,669.83	General Fund
2	61,538.78	Reserves Fund
3	101,421.64	Road & Bridge
5	61,536.56	Health & Human Services
9	195.00	State
10	7,447.97	Trust
11	6,426.91	Forest Development
19	5,825.35	Long Lake Conservation Center
21	19,458.70	Parks
22	19,513.13	Coronavirus Relief Fund
All Funds	521,033.87	Total

Approved by,

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KMR1
4/10/23

10:32AM

Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 1

March Decd Tax + mtg. Reg.

Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
4/10/23 10:32AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	780 Bremer Bank					
3	01-040-000-0000-5081		0.01-	MTG REG	MARCH 2023	Mortgage Registry-3% N
4	01-042-000-0000-5079		0.01-	DEED TAX	MARCH 2023	3% State Deed Tax N
	780 Bremer Bank		0.02-	2 Transactions		
1 Fund Total:			0.02-	General Fund	1 Vendors	2 Transactions

KMR1
 4/10/23 10:32AM
 9 State

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	780 Bremer Bank					
2	09-000-000-0000-2025		26,721.90	DEED TAX	MARCH 2023	State's Share Of Deed Tax (97%) N
1	09-000-000-0000-2026		17,883.48	MTG REG	MARCH 2023	State Share Of Mortgage Registry (97% N
	780 Bremer Bank		44,605.38			
				2 Transactions		
9 Fund Total:			44,605.38	State	1 Vendors	2 Transactions
Final Total:			44,605.36	2 Vendors	4 Transactions	

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4/10/23

10:32AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 4

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	-0.02	General Fund
	9	44,605.38	State
All Funds		44,605.36	Total

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4/10/23 11:30AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Camping Refunds 4-7-23

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
 4/10/23 11:30AM
 21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	8410 Bremer Bank					
1	21-520-000-0000-5510		CAMP REFUND TORGERSON - JACOBS	6026	Co. Parks Campground Fees	N
2	21-520-000-0000-5510		CAMP REFUND NAFFZIGER - AITKIN	6128	Co. Parks Campground Fees	N
	8410 Bremer Bank		15.00			
				2 Transactions		
21 Fund Total:			15.00	Parks	1 Vendors	2 Transactions
Final Total:			15.00	1 Vendors	2 Transactions	

KMR1
4/10/23

11:30AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	21	15.00	Parks
All Funds		15.00	Total

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KMR1
4/11/23 9:54AM

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Print List in Order By: 1

- 1 - Fund (Page Break by Fund)
- 2 - Department (Totals by Dept)
- 3 - Vendor Number
- 4 - Vendor Name

wEX Payments

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D

- D - Detailed Audit List
- S - Condensed Audit List

Save Report Options?: N

KMR1
4/11/23 9:54AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor	Name		Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	8410 Bremer Bank						
1	01-044-904-0000-6360		30.83	MED FSA CLAIMS 2023	04/08/2023	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		6.10	MED FSA CLAIMS 2023	04/09/2023	Flex Plan Withdrawals	N
3	01-044-904-0000-6360		208.34	DEP CARE FSA CLAIMS 2023	04/10/2023	Flex Plan Withdrawals	N
4	01-044-904-0000-6360		53.87	MED FSA CLAIMS 2023	04/10/2023	Flex Plan Withdrawals	N
	8410 Bremer Bank		299.14				
				4 Transactions			
1 Fund Total:			299.14	General Fund		1 Vendors	4 Transactions
Final Total:			299.14	1 Vendors		4 Transactions	

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4/11/23

9:54AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	299.14	General Fund
All Funds		299.14	Total

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WLC1
4/12/23 12:21PM
4/14/23

Aitkin County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Auditor's Warrants

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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4/12/23 12:21PM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
43	DEPT		Assessor			
10452	AT&T Mobility					
	01-043-000-0000-6220					
	317.33		WIRELESS	287298660812	Telephone	N
10452	AT&T Mobility					
	317.33			1 Transactions		
43	DEPT Total:		317.33	Assessor	1 Vendors	1 Transactions
1	Fund Total:		317.33	General Fund	1 Transactions	

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 4/12/23 12:21PM
 21 Parks

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
520	DEPT		Parks			
9581	Moose Lake Implement & Sport					
	21-520-000-0000-6620			210940	Auto, Trailers, Snowmobiles, ATV	N
9581	Moose Lake Implement & Sport			1 Transactions		
520	DEPT Total:		68.50 Parks	1 Vendors	1 Transactions	
21	Fund Total:		68.50 Parks		1 Transactions	
	Final Total:		385.83	2 Vendors	2 Transactions	

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	317.33	General Fund
	21	68.50	Parks
All Funds		385.83	Total

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Aitkin County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Sales/use + Diesel Tax

Page 1
March 2023

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 2
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
40	DEPT		Auditor			
89991	Bremer Bank					
	01-040-021-0000-5840		0.64	Receipt Nbr 19994 03/07/2023	Misc Receipts	N
	01-040-021-0000-5840		0.64	Receipt Nbr 20015 03/09/2023	Misc Receipts	N
	01-040-021-0000-5840		0.64	Receipt Nbr 20073 03/21/2023	Misc Receipts	N
	01-040-021-0000-5840		0.64	Receipt Nbr 20143 03/28/2023	Misc Receipts	N
89991	Bremer Bank		2.56	4 Transactions		
40	DEPT Total:		2.56	Auditor	1 Vendors	4 Transactions

KMR1
 4/10/23 1:22PM
 1 General Fund

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
43	DEPT			Assessor			
	89991 Bremer Bank						
	01-043-000-0000-5840		1.80	Receipt Nbr 20013 03/09/2023		Misc Receipts	N
	89991 Bremer Bank		1.80	1 Transactions			
43	DEPT Total:		1.80	Assessor	1 Vendors	1 Transactions	

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Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
49	DEPT		Information Technologies			
	89991 Bremer Bank					
	01-049-000-0000-5525		13.94	Receipt Nbr 19981 03/03/2023	Label & Listing Sales	N
	01-049-000-0000-5525		3.66	Receipt Nbr 20017 03/09/2023	Label & Listing Sales	N
	89991 Bremer Bank		17.60	2 Transactions		
49	DEPT Total:		17.60	Information Technologies	1 Vendors	2 Transactions

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Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
90	DEPT		Attorney			
89991	Bremer Bank					
	01-090-000-0000-5840		7.08	Receipt Nbr 20016 03/09/2023	Misc Receipts	N
	01-090-000-0000-5840		2.25	Receipt Nbr 20060 03/20/2023	Misc Receipts	N
	01-090-000-0000-5840		5.47	Receipt Nbr 20135 03/27/2023	Misc Receipts	N
89991	Bremer Bank		14.80	3 Transactions		
90	DEPT Total:		14.80	Attorney	1 Vendors	3 Transactions

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Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
100	DEPT		Recorder			
89991	Bremer Bank					
	01-100-000-0000-5840		7.91	Receipt Nbr 5340 03/01/2023	Misc Receipts	N
	01-100-000-0000-5840		2.06	Receipt Nbr 5348 03/02/2023	Misc Receipts	N
	01-100-000-0000-5840		10.49	Receipt Nbr 5391 03/14/2023	Misc Receipts	N
	01-100-000-0000-5840		16.40	Receipt Nbr 5405 03/16/2023	Misc Receipts	N
	01-100-000-0000-5840		12.93	Receipt Nbr 5463 03/29/2023	Misc Receipts	N
89991	Bremer Bank		49.79	5 Transactions		
100	DEPT Total:		49.79	Recorder	1 Vendors	5 Transactions

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Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Fund

	<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
252	DEPT			Corrections			
	89991	Bremer Bank					
		01-252-252-0000-5872		Receipt Nbr 20025 03/10/2023		Phone Card Prisoner Welfare(Taxable)	N
	89991	Bremer Bank		1 Transactions			
252	DEPT Total:			103.10	Corrections	1 Vendors	1 Transactions
1	Fund Total:			189.65	General Fund		16 Transactions

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4/10/23 1:22PM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
89991	Bremer Bank						
	03-000-000-0000-5517		2.89	Receipt Nbr 20020 03/10/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20024 03/10/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20029 03/13/2023		Charges-Individuals	N
	03-000-000-0000-5517		5.79	Receipt Nbr 20042 03/15/2023		Charges-Individuals	N
	03-000-000-0000-5517		8.68	Receipt Nbr 20059 03/17/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20066 03/20/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20099 03/22/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20124 03/24/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20128 03/24/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20131 03/27/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20132 03/27/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20154 03/29/2023		Charges-Individuals	N
	03-000-000-0000-5517		5.79	Receipt Nbr 20166 03/31/2023		Charges-Individuals	N
	03-000-000-0000-5517		0.13	Receipt Nbr 20166 03/31/2023		Charges-Individuals	N
89991	Bremer Bank		49.29	14 Transactions			
0	DEPT Total:		49.29	Undesignated	1 Vendors	14 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
303	DEPT		R&B Highway Maintenance			
	89991 Bremer Bank					
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		DIESEL TAX: MARCH 2023	MARCH 2023	Motor Fuel & Lubricants	N
	89991 Bremer Bank		1,938.29	16 Transactions		
303	DEPT Total:		1,938.29	R&B Highway Maintenance	1 Vendors	16 Transactions
3	Fund Total:		1,987.58	Road & Bridge		30 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
521	DEPT		LLCC Administration			
89991	Bremer Bank					
	19-521-000-0000-5885		11.03	Receipt Nbr 19966 03/02/2023	Commissary Sales Taxable	N
	19-521-000-0000-5885		26.61	Receipt Nbr 19979 03/03/2023	Commissary Sales Taxable	N
	19-521-000-0000-5885		1.04	Receipt Nbr 19986 03/06/2023	Commissary Sales Taxable	N
	19-521-000-0000-5885		0.97	Receipt Nbr 20027 03/13/2023	Commissary Sales Taxable	N
	19-521-000-0000-5885		22.55	Receipt Nbr 20039 03/14/2023	Commissary Sales Taxable	N
	19-521-000-0000-5885		0.91	Receipt Nbr 20054 03/17/2023	Commissary Sales Taxable	N
	19-521-000-0000-5885		21.23	Receipt Nbr 20119 03/23/2023	Commissary Sales Taxable	N
89991	Bremer Bank		84.34	7 Transactions		
521	DEPT Total:		84.34	LLCC Administration	1 Vendors	7 Transactions
19	Fund Total:		84.34	Long Lake Conservation Center		7 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
89991	Bremer Bank						
	21-520-000-0000-5510		1.93	Receipt Nbr 3346 03/02/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 3352 03/08/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 3358 03/09/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 3362 03/13/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3363 03/13/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		8.68	Receipt Nbr 3367 03/14/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		11.58	Receipt Nbr 3370 03/15/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		14.15	Receipt Nbr 3378 03/20/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 3378 03/20/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 3382 03/21/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 3387 03/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 3396 03/29/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 3396 03/29/2023		Co. Parks Campground Fees	N
89991	Bremer Bank		62.72	13 Transactions			
520	DEPT Total:		62.72	Parks	1 Vendors	13 Transactions	
21	Fund Total:		62.72	Parks		13 Transactions	
	Final Total:		2,324.29	10 Vendors	66 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	189.65	General Fund
	3	1,987.58	Road & Bridge
	19	84.34	Long Lake Conservation Center
	21	62.72	Parks
	All Funds	2,324.29	Total

Approved by,

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KMR1
4/14/23 10:18AM

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

WEX 4-14-23

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
 4/14/23 10:18AM
 1 General Fund

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1	8410 Bremer Bank 01-044-904-0000-6360		118.87	MED FSA CLAIMS 2023	04.13.2023	Flex Plan Withdrawals	N
	8410 Bremer Bank		118.87	1 Transactions			
1 Fund Total:			118.87	General Fund	1 Vendors	1 Transactions	
Final Total:			118.87	1 Vendors	1 Transactions		

KMR1
4/14/23

10:18AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	118.87	General Fund
	All Funds	118.87	Total

Approved by,

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KMR1
4/17/23 4:18PM

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Returned Check

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
 4/17/23 4:18PM
 13 Taxes & Penalties

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	8410 Bremer Bank 13-943-000-0000-2001		470.00	PERIOD 1-RETURNED CHK	28-0-030200	Cur - Property Taxes
	8410 Bremer Bank		470.00	1 Transactions		
13 Fund Total:			470.00	Taxes & Penalties	1 Vendors	1 Transactions
Final Total:			470.00	1 Vendors	1 Transactions	

KMR1
4/17/23

4:18PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	13	470.00	Taxes & Penalties	
All Funds		470.00	Total	Approved by,
			
			

KMR1
4/18/23 10:12AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

WEX Payment

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
4/18/23 10:12AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank			147.00	MED FSA CLAIMS 2023	04/17/2023	Flex Plan Withdrawals	N
	8410 Bremer Bank			147.00	1 Transactions			
1 Fund Total:				147.00	General Fund	1 Vendors	1 Transactions	
Final Total:				147.00	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	147.00	General Fund
All Funds		147.00	Total

Approved by,

.....
.....
.....



Board of County Commissioners Agenda Request

2M
Agenda Item #

Requested Meeting Date: April 25, 2023

Title of Item: Approve Affidavit for Duplicate of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Chris Springer		Department: ACHHS Accounting
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Approve affidavit for Duplicate of Last Municipal Order or Warrant: Members Cooperative Credit Union, warrant number 110534 dated November 26, 2019, in the amount of \$208.00		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve affidavit for Duplicate of Lost Municipal Order or Warrant: Members Cooperative Credit Union, warrant number 110534 dated November 26, 2019, in the amount of \$208.00		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

STATE OF MINNESOTA,)
) ss.
County of Aitkin) Member's Cooperative Credit Union

Being duly sworn, on oath says; that he/she is the owner of a certain Warrant

Dated the 26th day of November 2019, Numbered 110534

Issued by Aitkin County Health and Human Services to

Member's Cooperative Credit Union in the sum of

\$ 208.00, has been Lost in the manner following, to-wit:
("Lost" or "Destroyed")

Did not receive in the mail

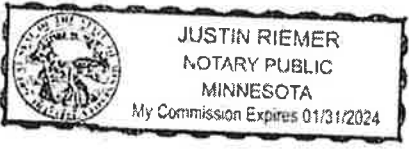
and that he/she makes this affidavit for the purpose of having a duplicate thereof issued to him/her according to law; and to that end herewith files his/her indemnifying bond, with sureties to be approved, in a sum equal to double the amount of said Warrant.

Client Signature* [Handwritten Signature] *

Subscribed and sworn to before me this

12 day of April, 2023.

Justin Riemer [Handwritten Signature]



Notary Public St. Louis County, Minnesota

My Commission Expires 11/31/24



Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: April 25, 2023

Title of Item: Purchase of new Ford pickup

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: DJ Thompson	Department: Land
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Presenter (Name and Title): DJ Thompson, Land Commissioner	Estimated Time Needed: NA
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Summary of Issue:

The Aitkin County Land Department budgeted the purchase of 2 pickup trucks in 2023. One of those trucks is now available for pickup. The purchase was made through the State Bid Contract, which is processed and delivered by Aitkin Motors (local vendor). The second truck is not in yet.

Attached is the quote for the truck - 2023 F150 Super Cab 4x4. The expenses are listed below.

Cost \$41,707.00
 Motor Vehicle Tax \$2,710.96
 Title and Transfer \$165.00
 Total \$44,582.96

Alternatives, Options, Effects on Others/Comments:

ACLID is tax exempt however, a 6.5% Motor Vehicle Tax is required.

Recommended Action/Motion:

Motion to approve purchase of new Ford pickup truck from Aitkin Motors for \$44,582.96

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 44,582.96

Is this budgeted? Yes No *Please Explain:*

In 2023, we budgeted \$38,000 for each new truck. The difference between what was budgeted and the actual cost will be covered by the selling of an old truck and, if needed, reserves from the Resource Management account (11-925).



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: April 25th

Title of Item: Fence removal and replacement at fairgrounds

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jim Bright		Department: Facilities
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: <p>I'm requesting approval from the Aitkin County Board of County Commissioners to accept a bid from Oberg fence, of Deerwood, to remove the damaged fence and replace with a new chain link privacy fence on the south and west side of the race track. The fence was damaged beyond repair in May of 2022 as a result of straight line winds. This fence replacement will be funded by insurance reimbursement and FEMA. FEMA approved the bid from Oberg Fence on April 13th.</p> <p>I requested a bid from 1 other fencing contractor last fall and got no response.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 33,178.00 Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> This project will be funded with insurance reimbursement and Fema.		

Legally binding agreements must have County Attorney approval prior to submission.



OBERG FENCE CO.

P.O. Box 118

Deerwood, MN 56444

Sales@obergfence.com

www.obergfence.com

218-534-3118

218-534-3119 fax

Date: December 6, 2022

Updated 4-12-23

Name: Aitkin County Fair

Address: Aitkin

Phone Number:

Fax Number:

E-mail:

Description: Furnish and install ' of 6' high(98% privacy link galvanized chain link fence with one 20' double drive gate - \$ 31,195.00

Optional: Remove/disposal of existing fence 4x4 posts and tin - \$ 1,983.00

If permits or private locates needed, home owner/contractor is responsible. All brushing & removal of brush must be done prior to installation by owner. All electrical to any operated gate openers to be supplied by customer. Layout/staking by customer.

Certificate of insurance is available upon request. All site preparation including grading, clearing, brushing, mowing, debris removal or disposal shall be by others. Signature on proposal indicates agreement with Oberg terms and conditions provided. Signed proposal and P.O. or 1/2 down are necessary to begin the scheduling process, balance is due upon completion. We will furnish material and labor in accordance with the above description for the sum of:

\$ See above

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Owner to carry fire, tornado, and all other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Salesman Signature: _____ This proposal may be withdrawn if not accepted in 3 days.

Acceptance of Proposal: Signature: _____ Date: _____

You are authorized to do the work as specified. Payment will be made as outlined above.

This proposal may be withdrawn if not accepted within 7 days. Changes to above description must be executed with a written change order, and will become an extra charge over the above price. We are fully insured; also bonding is available if required at an additional cost.



Board of County Commissioners Agenda Request

2 P
Agenda Item #

Requested Meeting Date: 04/25/2023

Title of Item: Search & Rescue Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Dan Guida	Department: Sheriff	
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue: Nordland Township has made a \$1,600.00 donation to the all-volunteer Aitkin County Search & Rescue group to assist with equipment purchases.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend accepting donation		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2023

By Commissioner: xxx

20230425-xxx

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Nordland Township \$1,600.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Nordland Township Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT All Members Voting

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

3 A/B
Agenda Item #

Requested Meeting Date: April 25, 2023

Title of Item: Public Hearing for Land Classification

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input checked="" type="checkbox"/> Hold Public Hearing*
Submitted by: DJ Thompson		Department: Land
Presenter (Name and Title): DJ Thompson, Land Commissioner		Estimated Time Needed: 10 Minutes
Summary of Issue: <p>MS 282.01 requires that tax forfeited land be classified by the County Board after a public meeting is held for input. At the February 14, 2023 County Board meeting, the date and time for the public meeting was set for April 25 2023 at 10:00 a.m. Attached are the recommended classifications from Land Department staff and the Natural Resources Advisory Committee, the proposed resolution with the list of parcels and their recommended classification, and the notice of the public hearing.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt the resolution accepting the classifications with comments received at the meeting.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED February 14, 2023

By Commissioner: Sample

20230214-013

CLASSIFICATION OF TAX-FORFEITED LAND

WHEREAS, MN Statue 282.01 allows the County Board to classify tax-forfeited lands either to be retained in public ownership for public benefits or returned to private ownership, and

WHEREAS, MN Statute 282.01 requires that a public hearing be held to receive comments and recommendations about the pending classifications.

THEREFORE, BE IT RESOLVED, the Aitkin County Board of Commissioners hereby sets a public hearing for April 25, 2023 at 10:00 AM at the Aitkin County Board of Commissioners Meeting to be held at the Government Center Board Meeting for the classification of the following parcels of tax-forfeited lands.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of February 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of February 2023

Jessica Seibert

Jessica Seibert
County Administrator



Ad Proof

Not Actual Size

AITKIN COUNTY LAND CLASSIFICATION OF AITKIN COUNTY TAX-FORFEITED LANDS PUBLIC MEETING

The Aitkin County Board of Commissioners is requesting comments and recommendations for the classification of tax-forfeited lands. A public meeting will be held on April 25, 2023 at 10:00 a.m. in the Government Center Board Meeting Room to hear comments. A list of parcels and proposed classifications can be found at www.co.aitkin.mn.us under 'News and Notices', or by contacting the Land Department at acld@co.aitkin.mn.us or 502 Minnesota Avenue N, Aitkin, MN. 56431 (218) 927-7364.

-Public Notice Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully. If changes are needed, please contact us prior to deadline at Cambridge (763) 691-6000 or email at publicnotice@apegcm.com

Published in the
Aitkin Independent Age
March 22, 29, 2023
1300269

Date: 03/14/23
Account #: 482641
Customer: AITKIN COUNTY LAND DEPT.
Address: 502 MINNESOTA AVE. N
Aitkin
Telephone: (218) 927-7364
Fax:

Publications:
Aitkin Independent Age

Ad ID: 1300269
Copy Line: April 25 Tax-Forfeited Lands M
PO Number:
Start: 03/22/23
Stop: 03/29/2023
Total Cost: \$72.30
of Lines: 26
Total Depth: 2.889
of Inserts: 2
Ad Class: 150
Phone # (763) 691-6000
Email: publicnotice@apegcm.com
Rep No: MA700
Contract-Gross

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2023

By Commissioner: xxx

20230425-xxx

Classification of Aitkin County Tax Forfeited Parcels

WHEREAS, a public meeting was held on April 12, 2022 at 10:00 am at the regular county board meeting and that prior to meeting for the purpose of classifying or reclassifying tax-forfeited lands, the county board gave notice of its intent to meet for that purpose in postings, on the web site, and in the local newspaper, in addition to sending letters to any township, city, and school district in which the properties were located, and

WHEREAS, at the meeting, no objections were raised on any of the attached parcels.

THEREFORE, BE IT RESOLVED, that the Aitkin County tax forfeited parcels be classified as per below.

#	PID	Name	Legal	Sec	Twp	Rg	Classification Recommendation
1	01-1-152500	Baty	Riverside Point 2nd Addition Plat 12 Lot 64	25	136	25	Non-Conservation
2	01-1-152600	Baty	Riverside Point 2nd Addition Plat 12 Lot 65	25	136	25	Non-Conservation
3	01-1-152700	Baty	Riverside Point 2nd Addition Plat 12 Lot 66	25	136	25	Non-Conservation
4	01-1-152800	Baty	Riverside Point 2nd Addition Plat 12 Lot 67	25	136	25	Non-Conservation
5	07-0-005401	Aitkin County	PT W 200 Ft of SW SW as in Doc 350908	3	46	27	Conservation
6	13-1-061400	Aitkin County	Redtop Lot 4 Block 2	29	43	24	Non-Conservation
7	13-1-061500	Aitkin County	Redtop Lot 5 Block 2	29	43	24	Non-Conservation
8	13-1-061600	Aitkin County	Redtop Lot 6 Block 2	29	43	24	Non-Conservation
9	13-1-061700	Aitkin County	Redtop Lot 7 Block 2	29	43	24	Non-Conservation
10	13-1-061800	Aitkin County	Redtop Lot 8 Block 2	29	43	24	Non-Conservation
11	13-1-061900	Aitkin County	Redtop Lot 9 Block 2	29	43	24	Non-Conservation
12	13-1-062000	Aitkin County	Redtop Lot 10 Block 2	29	43	24	Non-Conservation
13	13-1-062100	Aitkin County	Redtop Lot 11 Block 2	29	43	24	Non-Conservation
14	13-1-062200	Aitkin County	Redtop Lot 12 Block 2	29	43	24	Non-Conservation
15	22-0-043803	LaFontaine	262 Ft X 419 Ft in SE Corner of SE NW	28	48	23	Non-Conservation
16	29-1-487900	Wormley	Traders Post 2nd Addition Plat 44 Lot 6	3	49	23	Non-Conservation
17	53-1-036000	Aitkin County	Norma Addition to Hidden Lake Lot 23	4	50	27	Non-Conservation

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

30
Agenda Item #

Requested Meeting Date: April 25, 2023

Title of Item: Mississippi River Public Water Access Cooperative Agreement

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: DJ Thompson	Department: Land
-------------------------------------	----------------------------

Presenter (Name and Title): DJ Thompson, Land Commissioner	Estimated Time Needed: 10 Minutes
--	---

Summary of Issue:

The Aitkin County Land Department has been looking at developing a carry-in public water access on the Mississippi River in the Riverside Point area (Section 16, Twp 47, Rge 27). The land involved is county tax-forfeited land. Construction of a new carry-in public water access on the Mississippi River is of high priority under the state public water access program. After consulting with MN DNR Division of Parks and Trails Area Supervisor, it was determined that DNR would make available \$15,000 to cover the cost of the project. To receive this funding, Aitkin County would need to enter into a Cooperative Agreement with the State of Minnesota. The Agreement has been reviewed by the County Attorney.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Adopt resolution to enter into a cooperative agreement with the State of Minnesota and to accept funding for the carry-in public water access project.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

It is estimated that funding from the DNR will cover the entire cost of the project. County will provide in-kind assistance.

By Commissioner: xxx

20230425-xxx

Cooperative Agreement with State of Minnesota Resolution

WHEREAS, the Aitkin County Board of Commissioners supports the Mississippi River carry-in public water access project.

WHEREAS, the project is a high priority project for MN DNR under the public water access program and MN DNR will provide \$15,000 in funding for the project.

THEREFORE, BE IT RESOLVED, that Aitkin County agrees to accept the funding and may enter into a Cooperative Agreement with the State of Minnesota, and

BE IT FURTHER RESOLVED, that the Aitkin County Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

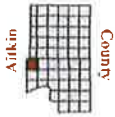
All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2023.

Jessica Seibert – County Administrator



AITKIN T47N-R27W

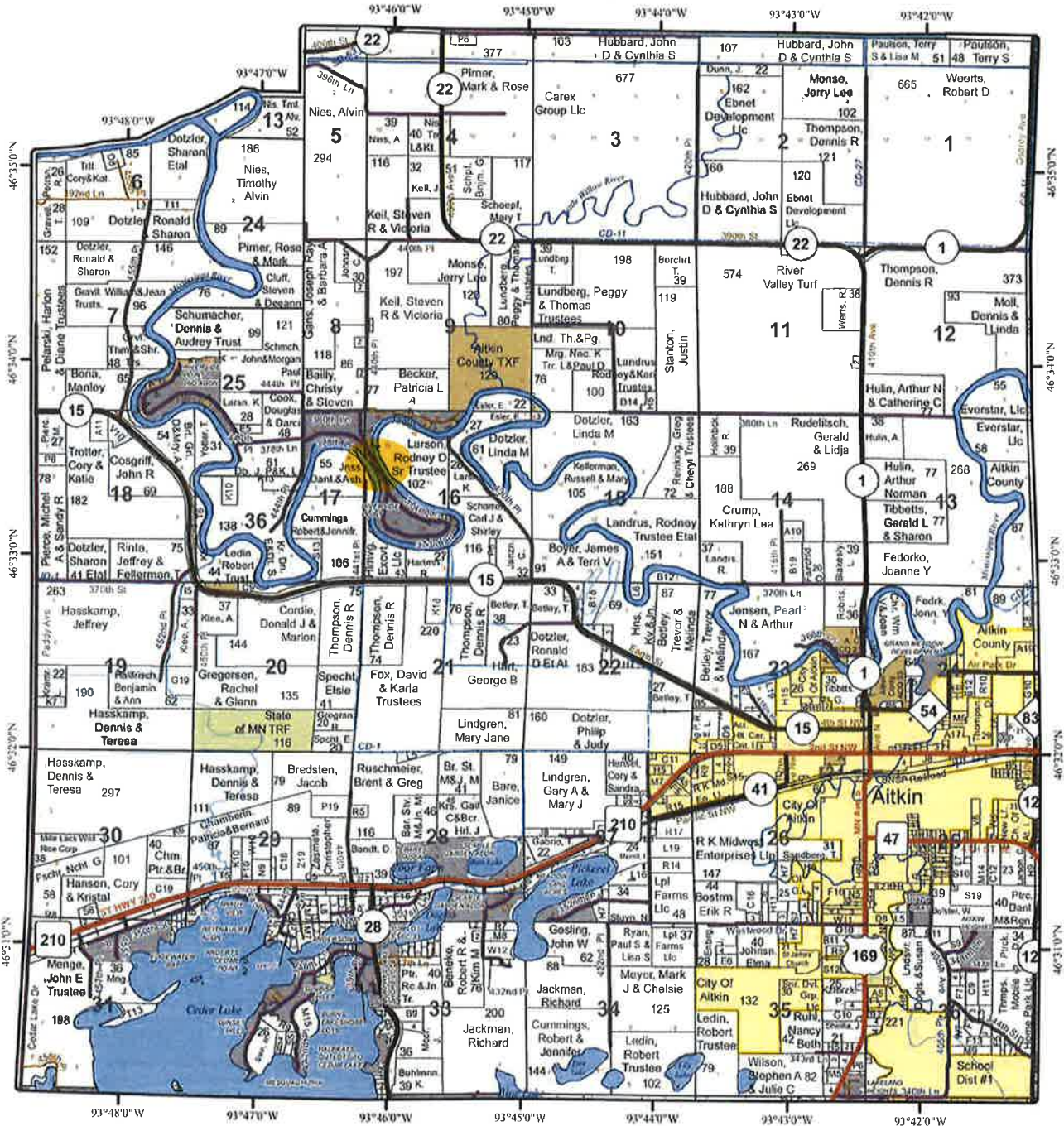


Acres shown are approximate.

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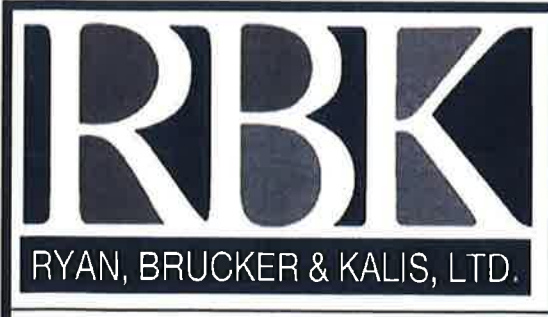


See (UNORGANIZED T48N-R27W) Page 38



See (FARM ISLAND T46N-R27W) Page 26

See (SPENCER T47N-R26W) Page 33



"A History of Serving Clients Since 1933"
— Henry Brucker & Andrew Kalis

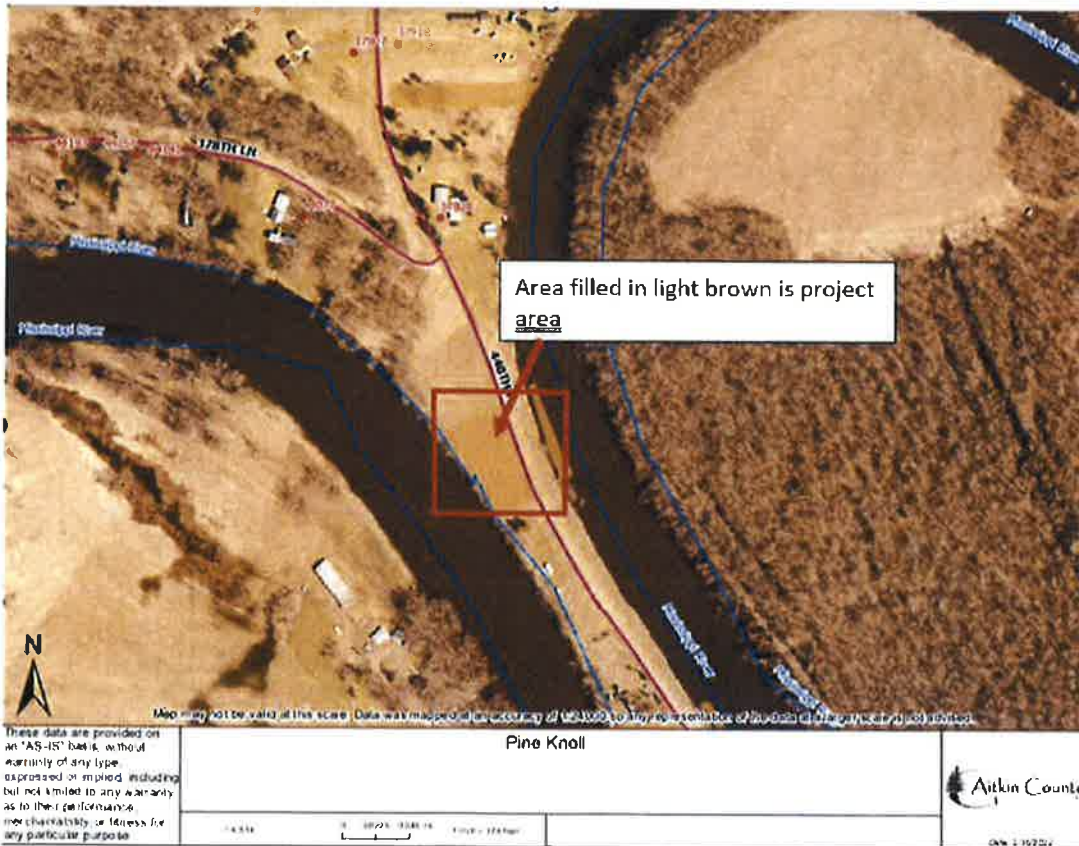
- Wills & Trusts
- Probate
- Elder Law
- Real Estate
- General Practice
- Corporate
- Commercial
- Family Law
- Collection

201 MN Ave. N., Aitkin

ATTORNEYS

218-927-2136

Map





Board of County Commissioners Agenda Request

3 D
Agenda Item #

Requested Meeting Date: April 25, 2023

Title of Item: Summary of 2022 Apportionment

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: DJ Thompson		Department: Land
Presenter (Name and Title): DJ Thompson, Land Commissioner		Estimated Time Needed: 10 Minutes
Summary of Issue: I would like to give a Power Point presentation on the 2022 apportionment.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

4A

Agenda Item #

Requested Meeting Date: April 25, 2023

Title of Item: Public Health Nuisance Presentation & Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Andrew Carlstrom		Department: Environmental Services
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director		Estimated Time Needed: 20 Minutes
Summary of Issue: Presentation and discussion of Public Health Nuisances in Aitkin County. Discussion of Minnesota State Statute and the Aitkin County Public Health Nuisance Policy. -What is a Public Health Nuisance? -Power and duties of Community Health Boards, Counties, and Cities. -Failure to Comply. -Current County procedures to address PH Nuisances. -Examples of PH Nuisances.		
Alternatives, Options, Effects on Others/Comments: N/A		
Recommended Action/Motion: No action requested.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: 04/25/2023

Title of Item: Sentence to Serve Joint Powers Agreement

<input type="checkbox"/> REGULAR AGENDA	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Discussion Item
<input checked="" type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Sheriff Dan Guida		Department: Sheriff
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue: Review and Discuss Community Corrections (Sentence to Serve) Joint Powers Agreement. Pat Scollard, Sentence To Serve Supervisor would also like to present STS numbers to the board.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

STATE OF MINNESOTA

ENCUMBRANCE WORKSHEET

State Accounting Information:

SWIFT Contract No. _____

Agency Contract Identification No.: _____

Agency: Corrections	Fiscal Year: 2024-2025	Vendor Number: 0000197275-001
Total Amount of Contract: \$81573.34	Amount of Contract First FY: \$40786.67	
Category Code:	Category Code:	Category Code:
Account Code:	Account Code:	Account Code:
Amount: \$40786.67	Amount: \$40786.67	Amount:
Accounting Distribution FY24:	Accounting Distribution FY25:	
Fund: 1000	Fund: 1000	
AppropID: P7836210	AppropID: P7836210	
Fin DeptID: P7836201	Fin DeptID: P7836201	
Agency Cost Code:	Agency Cost Code:	
Project:	Project:	
Activity:	Activity:	
Statewide Cost Code:	Statewide Cost Code:	
Amount: \$40786.67	Amount: \$40786.67	

Contract Start Date: July 1, 2023

Expiration Date: June 30, 2025

Contractor Name and Address: Aitkin County, 218 1st St NW, Aitkin, MN, 56431

Social Security No. or Federal Employer I.D. No.: _____

Minnesota Tax I.D. No. (if applicable): _____

This Page Contains Private Data

Do Not Circulate

DO NOT REPRODUCE OR DISTRIBUTE EXTERNALLY WITHOUT EXPRESS

WRITTEN PERMISSION OF THE CONTRACTOR.



State of Minnesota

Joint Powers Agreement

SWIFT Contract Number: _____

This Agreement is between the State of Minnesota, acting through its Commissioner of Corrections ("State") and Aitkin County, 218 1st St NW, Aitkin, MN, 56431 ("Governmental Unit").

Recitals

Under Minnesota Statute § 471.59, subdivision 10, the State is empowered to engage such assistance as deemed necessary. The State needs a community work service program called "Sentencing to Service" (STS) and provides support and training for counties who wish to operate similar programs.

Agreement

1. Term of Agreement

- 1.1. Effective Date: July 1st, 2023 or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later.
- 1.2. Expiration Date: June 30th, 2025 or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2. Agreement between the Parties

2.1. GOVERNMENTAL UNIT DUTIES: Governmental Unit shall:

- 2.1.1. Identify non-dangerous individuals who are sentenced or authorized by the court to do community work service in lieu of a jail sentence, a fine, as a sole sanction, or eligible pursuant to other provisions in state law.
- 2.1.2. Employ 2 crew leader(s) who will supervise up to 10 offenders each approximately 40 hours per week, including the hour's crew leaders spend for daily preparation and communication.
- 2.1.3. Supervise crew leader(s) who shall be responsible for coordination of crew activities and supervision of individuals.
- 2.1.4. Ensure that crew leader(s) have current certification in first aid and Cardio Pulmonary Resuscitation (CPR).
- 2.1.5. Require crew leader(s) to attend a minimum of 40 hours of job-related training annually – 24 hours of this training are mandatory "Advanced Crew Leader Training," consisting of eight hours of chain saw training, plus 16 hours of program related topics all to be provided by the State. The Government Unit must reimburse the State for training fees for other training provided by the State and ensure that crew leaders do not use power equipment until trained by the State.
- 2.1.6. Require new crew leader(s) to attend any skill building training program provided by the State.
- 2.1.7. Ensure that the crew leader provides safety training for each crewmember relevant to the work performed in the STS program. Report all accidents or incidents involving crew leaders and individuals during crew work time to the State STS Supervisor.

- 2.1.8. Immediately report to the State's Authorized Representative all allegations of misconduct and disciplinary actions regarding crew leaders. Allow the State's Authorized Representative access to all STS crew leader employment and disciplinary records upon request.
- 2.1.9. Conduct activities to make the public aware of the program and the benefits to the citizens of the state.
- 2.1.10. Notify state agencies that STS services are available to them and ensure that projects performed under this agreement are divided proportionate to funding participation between the State and Governmental Unit.
- 2.1.11. Obtain any necessary permits, licenses or easements before beginning work on any project.
- 2.1.12. Certify in writing to the appropriate bargaining agent, that the work performed by individuals will not result in the displacement of currently employed workers or workers on seasonal layoff or layoff from substantially equivalent position including displacement such as reduction in hours of non-overtime work, wages or other employment benefits.
- 2.1.13. Submit program activity reports to the States Authorized representative within five working days after the end of each quarter on forms provided by the State.
- 2.1.14. Assume responsibility for proper disposal of any hazardous materials used in or on any project.

3. **Payment**

- 3.1. Consideration for all services performed by Governmental Unit pursuant to this agreement shall be paid by the STATE as follows: Compensation in an amount not to exceed \$40786.67 for FY24 and an amount not to exceed \$40786.67 for FY25 based on the following method of payment: Payments shall be made by the State promptly after Governmental Unit's presentation of **quarterly** invoices for services performed and acceptance of such services by the STATE'S Authorized Representative or DOC Supervisor Liaison to Purchaser.

- 3.2. The total obligation of the State under this Agreement will not exceed \$81573.34.

4. **Authorized Representatives**

- 4.1. The State's Authorized Representative is Dan Traun, 1450 Energy Park Drive, STE 200, St. Paul, MN 55108, Phone: 651-361-7120, email dan.traun@state.mn.us or his/her successor or delegate.
- 4.2. DOC Supervisor Liaison is Mark Smith, Grand Rapids District, 104 NE Third St, Suite 250, Grand Rapids, MN, 55744
- 4.3. The Governmental Unit's Authorized Representative is Daniel Guida, Aitkin County, 218 1st St NW, Aitkin, MN, 56431, Phone: 218-927-7435, email dguida@co.aitkin.mn.us, or his/her successor.

- 5. **Assignment, Amendments, Waiver, and Contract Complete.** Assignment. The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the State and a fully executed assignment agreement, executed and approved by the authorized parties or their successors.

- 6. **Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the authorized parties or their successors. Waiver. If the State fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.

- 7. **Contract Complete.** This Agreement contains all negotiations and agreements between the State and the Contractor. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

- 8. **Indemnification.** In the performance of this Agreement, the Indemnifying Party must indemnify, save, and hold harmless the State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by the State, to the extent caused by Indemnifying Party's:

- Intentional, willful, or negligent acts or omissions; or
- Actions that give rise to strict liability; or
- Breach of contract or warranty.

The Indemnifying Party is defined to include the Governmental Unit, the Governmental Unit's reseller, any third party that has a business relationship with the Governmental Unit, or Governmental Unit's agents or employees, and to the fullest extent permitted by law. The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of the State's sole negligence. This clause will not be construed to bar any legal remedies the Indemnifying Party may have for the State's failure to fulfill its obligation under this Agreement.

Nothing within this Agreement, whether express or implied, shall be deemed to create an obligation on the part of the State to indemnify, defend, hold harmless or release the Indemnifying Party. This shall extend to all agreements related to the subject matter of this Contract, and to all terms subsequently added, without regard to order of precedence.

9. State Audits.

Under Minn. Stat. § 16C.05, subd. 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State, the State Auditor, or Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Agreement.

10. Government Data Practices.

The Governmental Unit and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, (or, if the State contracting party is part of the Judicial Branch, with the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court as the same may be amended from time to time) as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data governed by the Minnesota Government Practices Act, Minn. Stat. Ch. 13, by either the Governmental Unit or the State.

If the Governmental Unit receives a request to release the data referred to in this clause, the Governmental Unit must immediately notify and consult with the State's Authorized Representative as to how the Governmental Unit should respond to the request. The Governmental Unit's response to the request shall comply with applicable law.

11. Venue

Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12. **Termination.** The State or the Governmental Unit may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party. Termination for Insufficient Funding. The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Governmental Unit. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Governmental Unit will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Governmental Unit notice of the lack of funding within a reasonable time of the State's receiving that notice.

13. **E-Verify Certification (in accordance with Minn. Stat. § 16C.075).**

For services valued in excess of \$50,000, the Governmental Unit certifies that as of the date of services performed on behalf of the State, Governmental Unit and all its subcontractors will have implemented or be in the process of implementing the federal E-Verify Program for all newly hired employees in the United States who will perform work on behalf of the State. The Governmental Unit is responsible for collecting all subcontractor certifications and may do so utilizing the E-Verify Subcontractor Certification Form available at <http://www.mmd.admin.state.mn.us/doc/EVerifySubCertForm.doc>. All subcontractor certifications must be kept on file with Contractor and made available to the State upon request.

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

Print Name: _____

Signature: _____

Title: _____ Date: _____

SWIFT Contract No. _____

Governmental Unit

Print Name: _____

Signature: _____

Title: _____ Date: _____

State Agency

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____

Commissioner of Administration

As delegated to The Office of State Procurement

Print Name: _____

Signature: _____

Title: _____ Date: _____

Admin ID: _____



Board of County Commissioners Agenda Request

6A

Agenda Item #

Requested Meeting Date: April 25, 2023

Title of Item: Revitalization Grant: Award funding

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Mark Jeffers	Department: Administration
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Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator	Estimated Time Needed: 10 minutes
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Summary of Issue:

The Aitkin County Economic Development Committee has received and reviewed grant funding requests for the Revitalization Grant Program. Grant applications and grant award summary are included.

The Committee recommends and requests approval to award the following grants at this time:

Low Properties= \$5000
 Northland Hydraulic= \$5000
 The Locker Room= \$3000
 Jaques Art Center= \$1020
 Roadside Market= \$5000
 My Crafts & Things= \$1151.50
 Smokey Jake's BBQ= 1006

The purpose of this grant fund is to help support local businesses to upgrade/revitalize the outside presence of their business property in our community in an effort to drive economic growth. As business owners and members of our community, it is important that we establish and maintain an image of growth and success. The fund will help support upgrades of awnings, signage, outdoor aesthetics and general business image and appearance.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Economic Development requests approval of a motion to award the recommended grants.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



AITKIN COUNTY ADMINISTRATION

Aitkin County Government Center
 307 2nd Street NW, Room 305
 Aitkin, MN 56431

Mark.jeffers@co.aitkin.mn.us
 Phone: 218-927-7305
 cell: 218-513-6188

TO: Aitkin County Board of Commissioners
 FROM: Mark Jeffers, Economic Development Coordinator
 DATE: April 25, 2023
 SUBJECT: Aitkin County Revitalization Grant Program

Aitkin County Economic Development Committee received and reviewed 14 grants to date for the Revitalization Grant fund. The Committee recommends approval of the following grant awards (highlighted in yellow):

2023 Revitalization Grant Program

#	Applicant Name	Project Name	City	\$ requested	\$ Awarded
1	Gramma's Pantry/Beanery	Terrace Project	Aitkin	\$ 5,000	
2	Growth Innovations	Building painting	Aitkin	\$ 12,815	
3	Low Properties	awning replacement	Aitkin	\$ 5,000	\$ 5,000
4	Sam's Custom Meat Processing	Door replacement	Tamarack	\$ 1,000	
5	Northland Hydraulic Services	sign replacement	Hill City	\$ 5,000	\$ 5,000
6	Sarah's Shining Star Daycare	sign replacement	McGregor	\$ 5,000	
7	The Locker Room	Patio construction (between Block North and The Locker Room)	Aitkin	\$ 5,000	\$ 3,000
8	Jaques Art Center	upgrade of doors	Aitkin	\$ 1,020	\$ 1,020
9	HOPE	Tree removal to add statue		\$ 5,000	
10	Holy Family Catholic Church	upgrade of signage and siding	McGregor	\$ 5,000	
11	Roadside Market	new siding on retail building	Hill City	\$ 5,000	\$ 5,000
NEW, not reviewed	12	ASAP Towing	Aitkin	\$ 5,000	
		My Crafts & Things	Aitkin	\$ 1,151.50	\$ 1,151.50
		Smokey Jakes BBQ	Aitkin	\$ 1,006	\$ 1,006
	13	Growth Innovations Property 2, main street Aitkin	Aitkin	\$ 1,521	
				\$ 63,513	\$ 21,178

Remaining \$28,245



Board of County Commissioners Agenda Request

6 B
Agenda Item #

Requested Meeting Date: April 25, 2023

Title of Item: Business Development & Recreation Grant: Award funding

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
--	---	--

Submitted by: Mark Jeffers	Department: Administration
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Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator	Estimated Time Needed: 10 minutes
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Summary of Issue:

The Aitkin County Economic Development Committee has received and reviewed grant funding requests for the Business Development & Recreation Grant Program. Grant applications and grant award summary are included.

The Committee recommends and requests approval to award the following grants at this time:

Long Lake Foundation= \$2,000
 Palisade Event Committee= \$925

The purpose of this grant fund is to leverage county funds, private funds and volunteer efforts to increase small business development activities in Aitkin County, with an emphasis on increasing sustained tourism and recreation activities. Several organizations may submit a single application or organizations may apply individually. Organizations need only to commit one hundred dollars (\$100) in good faith to ensure commitment to the grant request. The Aitkin County Board of Commissioners, have approved funding to be used to directly impact the Community of Aitkin County by executing the Aitkin County Business Development & Recreation Grant.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Economic Development requests approval of a motion to award the recommended grants.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No Please Explain:

Legally binding agreements must have County Attorney approval prior to submission.



AITKIN COUNTY ADMINISTRATION

Aitkin County Government Center
 307 2nd Street NW, Room 305
 Aitkin, MN 56431

Mark.jeffers@co.aitkin.mn.us
 Phone: 218-927-7305
 cell: 218-513-6188

TO: Aitkin County Board of Commissioners
 FROM: Mark Jeffers, Economic Development Coordinator
 DATE: April 25, 2023
 SUBJECT: Aitkin County Business Development and Recreation Grants

Aitkin County Economic Development Committee received and reviewed 7 grants to date for the Aitkin County Business Development and Recreation Grant fund. The Economic Development Committee recommends approval of the following grant awards (highlighted in Yellow):

Business Development and Recreation Grant						
Year	#	Facility Name	Project Name	City	\$ requested	\$ Awarded
2023	1	Shamrock Township	Shamrock Recreational Area	Shamrock	\$ 1,950.00	
	2	Cabin Fever Videos	Camera Advancement	Hill City	\$ 1,941.62	
	3	Long Lake Foundation	Nature Rocks! A fundraiser for conservation	Palisade	\$ 2,000.00	\$ 2,000.00
	4	Palisade Event Committee	Uptown Palisade Revitalization	Palisade	\$ 925.00	\$ 925.00
	5	My Crafts n Things	Business signage	Aitkin	\$ -	\$ -
	6	Smokey Jake's BBQ	Business signage	Aitkin	\$ -	\$ -
	7	City of Aitkin	Sign project	Aitkin	\$ 2,000.00	
NEW, not reviewed	8	Habitat for Humanity	motorcycle ride fundraiser	Aitkin	\$ 1,100.00	
					\$ 9,916.62	\$ 2,925.00



Board of County Commissioners Agenda Request

60
Agenda Item #

Requested Meeting Date: April 25, 2023

Title of Item: Economic Development Q1 Impact Report

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Mark Jeffers	Department: Administration	
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 20 minutes
Summary of Issue: Mark Jeffers will present the Q1 Impact Report to Commissioners at the Board meeting.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: No action needed		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Economic Development

Update

Board of Commissioners

April 10, 2023



Priorities to Invoke Change

**Promote Recreation
and Tourism**

**Improve
Broadband**

**Support
Childcare**

**Support Career
Development**

**Business Retention,
Expansion and
Attraction**

**Support Housing
Initiatives**

Recreation & Tourism

- **Communication and Branding:** Branding project has identified the marketing strategy and tagline:

Naturally Better

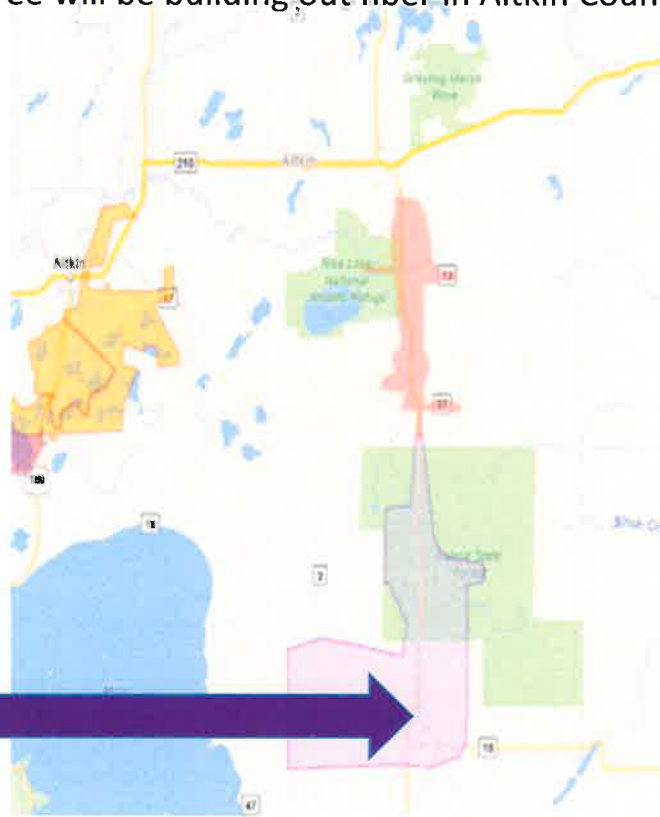
The next steps include meeting with stakeholders (City, townships, chambers, etc.) to spread the message and get all on board to speak the same language. A marketing campaign will kick off on May 15.

- **River Trails:** Economic Development is collaborating with Ripplesippi Trail committee and running a contest to have the community help name our river trail system.
- **Northwoods ATV Trail System:** promoting the trail system and vision for Axtell area to be the “Valley Fair of the North”. Currently building out the Mille Lacs Connector.
- **Arts & Entertainment:** Continued collaboration with community stakeholders that are creating momentum in our community. A great example is the “Entertainment Alley” in downtown Aitkin.
- **Business Development & Recreation Grant:** The purpose of this grant fund is to leverage county funds, private funds and volunteer efforts to increase small business development activities in Aitkin County, with an emphasis on increasing sustained tourism and recreation activities. The Aitkin County Board of Commissioners, have approved funding to be used to directly impact the Community of Aitkin County by executing the Aitkin County Business Development & Recreation Grant.



Broadband

- **McGrath Project:** Construction will begin as soon as the snow melts with a project completion goal of October, 2023. The grant completion deadline is March 31, 2024.
- **Digital Connection Committee:** Minnesota Office of Broadband is requesting our help. Aitkin County is the lead on a team of local community leaders focusing on identifying the specific needs for broadband in our community. This committee work will benefit our unserved and underserved residents.
- **DEED Border to Border Grants:** Mille Lacs Energy, Savage Communications and Paul Bunyan Communications have all applied for the current B2B grant round. All three will be building out fiber in Aitkin County in 2023.



McGrath Project



Child Care

- **DEED Economic Development Childcare Grant:** Aitkin County was awarded \$100,000 to be used to increase new childcare facilities in Aitkin County
- **2023 Childcare Acceleration Grant:** \$100,000 (DEED Grant) will be awarded to potential new childcare facilities in Aitkin County. Eligible applications can include licensing and training fees, home remodel to meet state requirement standards and equipment and supplies for new childcare providers. We are also developing a scholarship program with Central Lakes College for Aitkin County residents to study early childhood education.



Business Retention, Expansion and Attraction

- **Revitalization Grant:** The purpose of this grant fund is to help support local businesses to upgrade/revitalize the outside presence of their business property in our community in an effort to drive economic growth. As business owners and members of our community, it is important that we establish and maintain an image of growth and success. The fund will help support upgrades of awnings, signage, outdoor aesthetics and general business image and appearance.
- **Business Attraction:** We continue to work to attract and this will increase as the marketing program and momentum continues.
 - **New Businesses to Aitkin County:**
 - Tractor Supply
 - Smokey Jake's
 - Hallett Antique Mall
 - The Locker Room
 - The Sandy Beaver
 - Sampaguita
 - White Oak Ambiance



Strategic Plan Tracking

Completed
Not on Track
Caution on timing
On track or Completed

Priority	Project	Action	Start Date	Completion Date	Status
Promote Recreation and Tourism					
	Aitkin County Branding Project		June, 2022	June, 2023	Completed
	Ripplesippi naming of trails		March, 2023	May, 2023	Completed
	Boost Grant		2022	2023	Completed
	Business Development & Recreation Grant	Annual County Grant		ongoing	Completed
Improve Broadband					
	McGrath Project	CDBG Grant, 5 Million to build internet availability	Aug, 2021	March, 2024	Completed
	Border to Border Projects	continued support of ISP projects in Aitkin County	June, 2021	ongoing	Completed
	Blandin Accelerate Cohort	County led committee on broadband knowledge	June, 2021	December, 2021	Completed
	Digital Inclusion Committee	County led committee on inclusion of rural residences	April, 2023	August, 2023	Caution on timing
Support Childcare					
	Childcare facilities grant program	2022 Aitkin County Grant	April, 2022	Dec, 2022	Completed
	Childcare summit		June, 2022	June, 2022	Completed
	DEED Childcare grant		Dec, 2022	Dec, 2023	Caution on timing
	Childcare Acceleration Grant		Dec, 2022	Dec, 2023	Completed
Support Career Development					
	Aitkin HS FAB LAB	Collaboration with School District to improve program		ongoing	Caution on timing
	Collaboration with JET			Feb, 2023	Completed
Business Retention, Expansion and Attraction					
	Business Revitalization Grant	Aitkin County Grant	Jan, 2023	Dec, 2023	Completed
	Community Grant Program	Aitkin County Grant	Jan, 2022	Dec, 2022	Completed
Support Housing Initiatives					
	Housing Strategy Sessions			ongoing	Not on Track





Board of County Commissioners Agenda Request

7A

Agenda Item #

Requested Meeting Date: April 25, 2023

Title of Item: Adoption of Snake River One Watershed One Plan Comprehensive Plan

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Janet Smude, District Manager		Department: Aitkin Co Soil & Water Conservation District
Presenter (Name and Title): Janet Smude, District Manager		Estimated Time Needed: 10 minutes
Summary of Issue: <p>The Snake River One Watershed One Plan Comprehensive Plan has been completed and approved by the Minnesota Board of Water and Soil Resources. We are asking that the County Board adopt this Snake River Comprehensive Watershed Management Plan as the Comprehensive Watershed Management Plan for the portion of the Snake River Watershed in Aitkin County. This will replace Aitkin County Comprehensive Water Management Plan.</p>		
Alternatives, Options, Effects on Others/Comments: <p>The Board could choose to not adopt this Snake River Comprehensive Watershed Plan as the Comprehensive Water Management Plan for this portion of Aitkin County. Future funding from the Board of Water and Soil Resources may be jeopardized.</p>		
Recommended Action/Motion: <p>It is recommended that this Resolution be approved.</p>		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xxx

20230425-xxx

Resolution to Adopt the Snake River Comprehensive Watershed Management Plan

WHEREAS, Aitkin County has been notified by the Minnesota Board of Water and Soil Resources that the Snake River Comprehensive Watershed Management Plan has been approved (1/25/2023) according to Minnesota Statutes §103B.101, Subdivision 14 and Board Resolution #18-14:

NOW THEREFORE, BE IT RESOLVED that Aitkin County hereby adopts the approved Snake River Comprehensive Watershed Management Plan for the area of the County identified within the Plan. The Snake River Comprehensive Watershed Management Plan replaces the Aitkin County Comprehensive Water Management Plan for planning and implementation purposes for the area of the County identified within the Plan.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

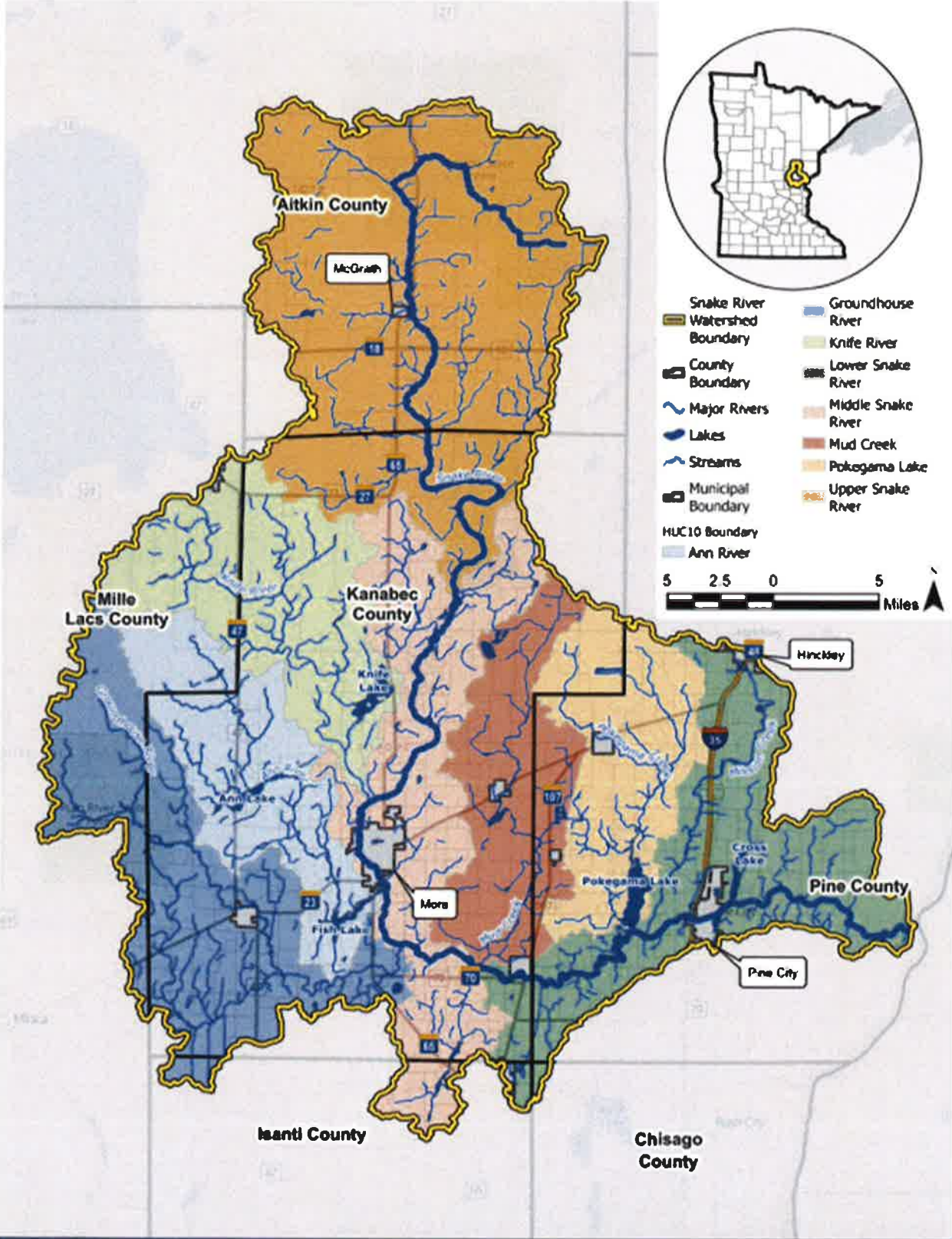
STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2023

Jessica Seibert
County Administrator

Attachment A. Map of the Snake River Watershed



Overview of the Snake River Watershed.



Board of County Commissioners Agenda Request

8A
Agenda Item #

Requested Meeting Date: 4-25-23

Title of Item: Award Contract 20233

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: John Welle	Department: Highway Department
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Presenter (Name and Title): John Welle, Aitkin County Engineer	Estimated Time Needed: 10 minutes
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Summary of Issue:
Bids were opened on Monday, April 10, 2023, for Contract No. 20233 which includes the following four projects:

SAP 001-631-003 - Bituminous resurfacing on 3.7 miles of CH 31 north of Tamarack
 SAP 001-640-003 - Bituminous resurfacing on 4.9 miles of CH 40 north of McGregor
 SAP 001-030-008 - Bituminous patches on various county highways
 CP 001-062-004 - Bituminous resurfacing on 2.5 miles of CH 62 west of McGregor

As shown on the attached abstract of bids, four bids were received with Hawkinson Construction Company Inc. - Grand Rapids, MN submitting the low bid in the amount of \$2,265,059.97. With the cost of this contract estimated at \$2,490,185.35, the low bid is 9.04% below the estimated amount.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Recommend Award of Contract 20233 to Hawkinson Construction Company Inc. by attached resolution.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$ 2,265,059.97
 Is this budgeted? Yes No *Please Explain:*

Aitkin County
Contract Bid Abstract

Contract No.: 20233
Project No.: SAP 001-631-003, SAP 001-640-003, SAP 001-030-008, CP 001-062-004

Bid Opening: April 10, 2023, at 2:00 PM
Project Name: Bituminous Mill & Overlay with Striping, Bituminous Patching

		SAP 601-631-003 - Bituminous Mill/ Overlay/ Striping			Engineers Estimate		Hawkinson Construction Co, Inc. - Grand Rapids, MN		KGM Contractors, Inc - Angora, MN		Anderson Brothers Construction Co of Brainerd LLC - Brainerd, MN		Duininck, Inc. - Prinsburg, MN	
Line	ITEM	QUANTITY	Est Price	Est Total	Price	Total	Price	Total	Price	Total	Price	Total	Price	Total
1	2021.5 MOBILIZATION	LS	1	\$20,000.00	\$20,000.00	\$7,000.00	\$7,000.00	\$72,600.00	\$72,600.00	\$24,000.00	\$24,000.00	\$69,250.00	\$69,250.00	
2	2051.5 MAINT AND RESTORATION OF HAUL ROADS	LS	1	\$1,000.00	\$1,000.00	\$1.00	\$1.00	\$1,200.00	\$1,200.00	\$1.00	\$1.00	\$1.00	\$1.00	
3	2118.51 AGGREGATE SURFACING CLASS SPECIAL	TON	1564	\$20.00	\$31,280.00	\$22.00	\$34,408.00	\$17.50	\$27,370.00	\$22.50	\$35,190.00	\$44.40	\$69,441.60	
4	2232.5 MILL BITUMINOUS SURFACE (1.5")	S Y	66310	\$1.25	\$82,887.50	\$0.71	\$47,080.10	\$1.00	\$66,310.00	\$0.90	\$59,679.00	\$2.25	\$149,197.50	
5	2357.51 BITUMINOUS MATERIAL FOR TACK COAT	GAL	9947	\$2.50	\$24,867.50	\$3.30	\$32,825.10	\$3.00	\$29,841.00	\$2.55	\$25,364.85	\$0.01	\$99.47	
6	2360.51 TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	7789	\$63.00	\$490,707.00	\$54.90	\$427,616.10	\$54.50	\$424,500.50	\$60.00	\$467,340.00	\$84.25	\$656,223.25	
7	2563.6 TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00	\$4,200.00	\$4,200.00	\$3,500.00	\$3,500.00	\$4,200.00	\$4,200.00	\$2,500.00	\$2,500.00	
8	2580.5 INTERIM PAVEMENT MARKING	L F	12765	\$0.20	\$2,553.00	\$0.16	\$2,042.40	\$0.12	\$1,531.80	\$0.44	\$5,616.60	\$0.19	\$2,425.35	
9	2582.5 4" SOLID LINE MULTI-COMPONENT	L F	39560	\$0.45	\$17,802.00	\$0.38	\$15,032.80	\$0.45	\$17,802.00	\$0.42	\$16,615.20	\$0.38	\$15,032.80	
10	2582.5 4" BROKEN LINE MULTI-COMPONENT	L F	3650	\$0.45	\$1,642.50	\$0.38	\$1,387.00	\$0.45	\$1,642.50	\$0.42	\$1,533.00	\$0.38	\$1,387.00	
Totals for project SAP 001-631-003					\$677,739.50		\$571,592.50		\$646,297.80		\$639,539.65		\$965,557.97	
% of Estimate for Project SAP 001-631-003							-15.66%		-4.64%		-5.64%		42.47%	

		SAP 001-640-003 - Bituminous Mill/ Overlay/ Striping			Engineers Estimate		Hawkinson Construction Co, Inc. - Grand Rapids, MN		KGM Contractors, Inc - Angora, MN		Anderson Brothers Construction Co of Brainerd LLC - Brainerd, MN		Duininck, Inc. - Prinsburg, MN	
Line	ITEM	QUANTITY	Est Price	Est Total	Price	Total	Price	Total	Price	Total	Price	Total	Price	Total
1	2021.5 MOBILIZATION	LS	1	\$35,000.00	\$35,000.00	\$21,000.00	\$21,000.00	\$11,000.00	\$11,000.00	\$23,000.00	\$23,000.00	\$69,250.00	\$69,250.00	
2	2051.5 MAINT AND RESTORATION OF HAUL ROADS	LS	1	\$1,000.00	\$1,000.00	\$1.00	\$1.00	\$1,200.00	\$1,200.00	\$1.00	\$1.00	\$1.00	\$1.00	
3	2104.5 REMOVE BITUMINOUS PAVEMENT	S Y	6471	\$2.50	\$16,177.50	\$4.02	\$26,013.42	\$2.00	\$12,942.00	\$2.50	\$16,177.50	\$6.95	\$44,973.45	
4	2106.51 EXCAVATION - SUBGRADE	C Y	348	\$15.00	\$5,220.00	\$10.05	\$3,497.40	\$21.00	\$7,308.00	\$12.65	\$4,402.20	\$36.35	\$12,649.80	
5	2106.51 GRANULAR EMBANKMENT (CV)	C Y	187	\$20.00	\$3,740.00	\$14.07	\$2,631.09	\$32.00	\$5,984.00	\$18.00	\$3,366.00	\$80.95	\$15,137.65	
6	2106.61 SALVAGE AGGREGATE (CV)	C Y	111	\$15.00	\$1,665.00	\$15.07	\$1,672.77	\$26.00	\$2,886.00	\$25.00	\$2,775.00	\$12.90	\$1,431.90	
7	2108.5 GEOTEXTILE FABRIC TYPE 5	S Y	400	\$2.50	\$1,000.00	\$2.01	\$804.00	\$5.00	\$2,000.00	\$5.50	\$2,200.00	\$2.55	\$1,020.00	
8	2118.51 AGGREGATE SURFACING CLASS SPECIAL	TON	3265	\$20.00	\$65,300.00	\$22.00	\$71,830.00	\$15.50	\$50,607.50	\$21.50	\$70,197.50	\$39.55	\$129,130.75	
9	2123.51 DOZER	hour	8	\$225.00	\$1,800.00	\$477.37	\$3,818.96	\$675.00	\$5,400.00	\$175.00	\$1,400.00	\$220.00	\$1,760.00	
10	2211.51 AGGREGATE BASE CLASS 5	TON	3249	\$25.00	\$81,225.00	\$19.92	\$64,720.08	\$16.00	\$51,984.00	\$15.75	\$51,171.75	\$34.00	\$110,466.00	
11	2232.5 MILL BITUMINOUS SURFACE (1.5")	S Y	89037	\$1.25	\$111,296.25	\$0.74	\$65,887.38	\$0.75	\$66,777.75	\$0.80	\$71,229.60	\$2.20	\$195,881.40	
12	2357.51 BITUMINOUS MATERIAL FOR TACK COAT	GAL	13922	\$2.50	\$34,805.00	\$3.30	\$45,942.60	\$3.00	\$41,766.00	\$2.55	\$35,501.10	\$0.01	\$139.22	
13	2360.51 TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	11991	\$63.00	\$755,433.00	\$56.60	\$678,690.60	\$53.00	\$635,523.00	\$59.50	\$713,464.50	\$87.55	\$1,049,812.05	
14	2451.51 COARSE AGGREGATE BEDDING (LV)	C Y	74	\$50.00	\$3,700.00	\$83.41	\$6,172.34	\$62.00	\$4,588.00	\$38.50	\$2,849.00	\$103.80	\$7,681.20	
15	2502.5 4" PRECAST CONCRETE HEADWALL	EACH	2	\$225.00	\$450.00	\$326.62	\$653.24	\$775.00	\$1,550.00	\$950.00	\$1,900.00	\$378.00	\$756.00	
16	2502.5 4" PERF TP PIPE DRAIN	L F	400	\$6.00	\$2,400.00	\$13.06	\$5,224.00	\$16.00	\$6,400.00	\$5.50	\$2,200.00	\$21.60	\$8,640.00	
17	2563.6 TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00	\$7,300.00	\$7,300.00	\$8,200.00	\$8,200.00	\$8,000.00	\$8,000.00	\$4,200.00	\$4,200.00	
18	2573.5 SILT FENCE, TYPE HI	L F	1275	\$2.50	\$3,187.50	\$4.01	\$5,112.75	\$4.20	\$5,355.00	\$3.30	\$4,207.50	\$3.00	\$3,825.00	
19	2575.5 TURF ESTABLISHMENT	LS	1	\$5,000.00	\$5,000.00	\$9,798.59	\$9,798.59	\$11,000.00	\$11,000.00	\$11,500.00	\$11,500.00	\$12,900.00	\$12,900.00	
20	2580.5 INTERIM PAVEMENT MARKING	L F	82440	\$0.20	\$16,488.00	\$0.16	\$13,190.40	\$0.12	\$9,892.80	\$0.22	\$18,136.80	\$0.19	\$15,663.60	

		SAP 001-640-003 - Bituminous Mill/ Overlay/ Striping		Engineers Estimate		Hawkinson Construction Co, Inc. - Grand Rapids, MN		KGM Contractors, Inc - Angora, MN		Anderson Brothers Construction Co of Brainerd LLC - Brainerd, MN		Duininck, Inc. - Prinsburg, MN	
Line	ITEM	QUANTITY	Est Price	Est Total	Price	Total	Price	Total	Price	Total	Price	Total	
21	2582.5 4" SOLID LINE MULTI-COMPONENT	LF 77385	\$0.45	\$34,823.25	\$0.38	\$29,406.30	\$0.45	\$34,823.25	\$0.42	\$32,501.70	\$0.38	\$29,406.30	
22	2582.5 4" BROKEN LINE MULTI-COMPONENT	LF 4070	\$0.45	\$1,831.50	\$0.38	\$1,546.60	\$0.45	\$1,831.50	\$0.42	\$1,709.40	\$0.38	\$1,546.60	
Totals for project SAP 001-640-003				\$1,186,542.00		\$1,064,913.52		\$979,018.80		\$1,077,890.55		\$1,716,271.92	
% of Estimate for Project SAP 001-640-003						-10.25%		-17.49%		-9.16%		44.64%	

		SAP 001-030-008 - Bituminous Patching on Various County Roads		Engineers Estimate		Hawkinson Construction Co, Inc. - Grand Rapids, MN		KGM Contractors, Inc - Angora, MN		Anderson Brothers Construction Co of Brainerd LLC - Brainerd, MN		Duininck, Inc. - Prinsburg, MN	
Line	ITEM	QUANTITY	Est Price	Est Total	Price	Total	Price	Total	Price	Total	Price	Total	
1	2021.5 MOBILIZATION	LS 1	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00	\$36,000.00	\$36,000.00	\$11,000.00	\$11,000.00	\$69,250.00	\$69,250.00	
2	2051.5 MAINT AND RESTORATION OF HAUL ROADS	LS 1	\$1,000.00	\$1,000.00	\$1.00	\$1.00	\$1,200.00	\$1,200.00	\$1.00	\$1.00	\$1.00	\$1.00	
3	2104.5 REMOVE BITUMINOUS PAVEMENT	S Y 313	\$6.00	\$1,878.00	\$7.03	\$2,200.39	\$12.00	\$3,756.00	\$5.50	\$1,721.50	\$17.25	\$5,399.25	
4	2106.51 EXCAVATION - COMMON	C Y 69	\$15.00	\$1,035.00	\$39.00	\$2,691.00	\$60.00	\$4,140.00	\$16.00	\$1,104.00	\$53.70	\$3,705.30	
5	2106.51 SELECT GRANULAR EMBANKMENT (CV)	C Y 27	\$30.00	\$810.00	\$12.56	\$339.12	\$54.00	\$1,458.00	\$40.00	\$1,080.00	\$88.65	\$2,393.55	
6	2118.51 AGGREGATE SURFACING CLASS 5	TON 142	\$25.00	\$3,550.00	\$15.58	\$2,212.36	\$85.00	\$12,070.00	\$27.50	\$3,905.00	\$47.35	\$6,723.70	
7	2211.51 AGGREGATE BASE CLASS 5	TON 111	\$25.00	\$2,775.00	\$27.13	\$3,011.43	\$34.50	\$3,829.50	\$27.50	\$3,052.50	\$32.70	\$3,629.70	
8	2232.5 MILL BITUMINOUS SURFACE (2.0")	S Y 4299	\$4.00	\$17,196.00	\$7.91	\$34,005.09	\$6.00	\$25,794.00	\$5.00	\$21,495.00	\$6.35	\$27,298.65	
9	2357.51 BITUMINOUS MATERIAL FOR TACK COAT	GAL 867	\$2.00	\$1,734.00	\$5.00	\$4,335.00	\$3.00	\$2,601.00	\$2.55	\$2,210.85	\$0.01	\$8.67	
10	2360.51 TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON 1109	\$85.00	\$94,265.00	\$100.00	\$110,900.00	\$110.00	\$121,990.00	\$95.00	\$105,355.00	\$84.60	\$93,821.40	
11	2502.5 4" PRECAST CONCRETE HEADWALL	EACH 2	\$200.00	\$400.00	\$326.62	\$653.24	\$775.00	\$1,550.00	\$950.00	\$1,900.00	\$378.00	\$756.00	
12	2502.5 4" PERF TP PIPE DRAIN	LF 60	\$5.00	\$300.00	\$18.59	\$1,115.40	\$18.00	\$1,080.00	\$5.50	\$330.00	\$21.60	\$1,296.00	
13	2563.6 TRAFFIC CONTROL	LS 1	\$5,000.00	\$5,000.00	\$2,600.00	\$2,600.00	\$5,500.00	\$5,500.00	\$2,500.00	\$2,500.00	\$3,400.00	\$3,400.00	
14	2582.5 4" SOLID LINE MULTI-COMPONENT	LF 2330	\$0.30	\$699.00	\$0.38	\$885.40	\$0.45	\$1,048.50	\$0.42	\$978.60	\$0.38	\$885.40	
15	2582.5 6" SOLID LINE MULTI-COMPONENT	LF 3909	\$0.40	\$1,563.60	\$0.53	\$2,071.77	\$0.60	\$2,345.40	\$0.59	\$2,306.31	\$0.53	\$2,071.77	
16	2582.5 4" BROKEN LINE MULTI-COMPONENT	LF 90	\$0.30	\$27.00	\$0.38	\$34.20	\$0.45	\$40.50	\$0.42	\$37.80	\$0.38	\$34.20	
17	2582.5 6" BROKEN LINE MULTI-COMPONENT	LF 310	\$0.40	\$124.00	\$0.53	\$164.30	\$0.60	\$186.00	\$0.59	\$182.90	\$0.53	\$164.30	
Totals for project SAP 001-030-008				\$137,356.60		\$187,219.70		\$224,588.90		\$159,160.46		\$220,838.89	
% of Estimate for Project SAP 001-030-008						36.30%		63.51%		15.87%		60.78%	

		CP 001-062-004 - Resurfacing		Engineers Estimate		Hawkinson Construction Co, Inc. - Grand Rapids, MN		KGM Contractors, Inc - Angora, MN		Anderson Brothers Construction Co of Brainerd LLC - Brainerd, MN		Duininck, Inc. - Prinsburg, MN	
Line	ITEM	QUANTITY	Est Price	Est Total	Price	Total	Price	Total	Price	Total	Price	Total	
1	2021.5 MOBILIZATION	LS 1	\$12,000.00	\$12,000.00	\$14,000.00	\$14,000.00	\$15,000.00	\$15,000.00	\$11,000.00	\$11,000.00	\$69,250.00	\$69,250.00	
2	2051.5 MAINT AND RESTORATION OF HAUL ROADS	LS 1	\$1,000.00	\$1,000.00	\$1.00	\$1.00	\$1,200.00	\$1,200.00	\$1.00	\$1.00	\$1.00	\$1.00	
3	2104.5 REMOVE PIPE CULVERTS	LF 106	\$20.00	\$2,120.00	\$11.05	\$1,171.30	\$16.50	\$1,749.00	\$38.75	\$4,107.50	\$20.35	\$2,157.10	
4	2104.5 REMOVE BITUMINOUS PAVEMENT	S Y 555	\$4.00	\$2,220.00	\$2.01	\$1,115.55	\$3.50	\$1,942.50	\$5.50	\$3,052.50	\$17.65	\$9,795.75	
5	2106.51 EXCAVATION - COMMON	C Y 730	\$10.00	\$7,300.00	\$11.56	\$8,438.80	\$16.00	\$11,680.00	\$15.50	\$11,315.00	\$40.90	\$29,857.00	
6	2118.51 AGGREGATE SURFACING CLASS SPECIAL	TON 855	\$30.00	\$25,650.00	\$23.00	\$19,665.00	\$31.50	\$26,932.50	\$28.00	\$23,940.00	\$36.35	\$31,079.25	
7	2211.51 AGGREGATE BASE (CV) CLASS 5	C Y 206	\$40.00	\$8,240.00	\$46.23	\$9,523.38	\$48.50	\$9,991.00	\$33.00	\$6,798.00	\$39.95	\$8,229.70	
8	2211.51 STOCKPILE AGGREGATE	TON 1400	\$15.00	\$21,000.00	\$4.00	\$5,600.00	\$4.00	\$5,600.00	\$8.50	\$11,900.00	\$9.50	\$13,300.00	
9	2232.5 MILL BITUMINOUS SURFACE (1.0")	S Y 41017	\$1.25	\$51,271.25	\$0.60	\$24,610.20	\$0.80	\$32,813.60	\$0.90	\$36,915.30	\$1.45	\$59,474.65	

		CP 001-062-004 - Resurfacing		Engineers Estimate		Hawkinson Construction Co, Inc. - Grand Rapids, MN		KGM Contractors, Inc - Angora, MN		Anderson Brothers Construction Co of Brainerd LLC - Brainerd, MN		Duininck, Inc. - Prinsburg, MN		
Line	ITEM	QUANTITY	Est Price	Est Total	Price	Total	Price	Total	Price	Total	Price	Total	Price	Total
10	2357.51	BITUMINOUS MATERIAL FOR TACK COAT	GAL	6236	\$2.00	\$12,472.00	\$3.30	\$20,578.80	\$3.00	\$18,708.00	\$2.55	\$15,901.80	\$0.01	\$62.36
11	2360.51	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	4992	\$60.00	\$299,520.00	\$57.20	\$285,542.40	\$57.50	\$287,040.00	\$65.00	\$324,480.00	\$83.95	\$419,078.40
12	2451.51	GRANULAR BACKFILL (LV)	C Y	412	\$22.00	\$9,064.00	\$15.58	\$6,418.96	\$31.00	\$12,772.00	\$18.50	\$7,622.00	\$90.65	\$37,347.80
13	2451.51	COARSE AGGREGATE BEDDING (CV)	C Y	10	\$55.00	\$550.00	\$115.57	\$1,155.70	\$69.00	\$690.00	\$38.50	\$385.00	\$96.10	\$961.00
14	2501.5	28" SPAN RC PIPE-ARCH APRON	EACH	4	\$1,200.00	\$4,800.00	\$2,261.21	\$9,044.84	\$2,125.00	\$8,500.00	\$1,800.00	\$7,200.00	\$1,583.00	\$6,332.00
15	2501.5	28" SPAN RC PIPE-ARCH CULVERT CLASS IIIA	L F	92	\$110.00	\$10,120.00	\$192.96	\$17,752.32	\$250.00	\$23,000.00	\$245.00	\$22,540.00	\$200.00	\$18,400.00
16	2563.6	TRAFFIC CONTROL	LS	1	\$10,000.00	\$10,000.00	\$3,400.00	\$3,400.00	\$4,100.00	\$4,100.00	\$3,400.00	\$3,400.00	\$3,000.00	\$3,000.00
17	2580.5	INTERIM PAVEMENT MARKING	L F	9600	\$0.20	\$1,920.00	\$0.16	\$1,536.00	\$0.12	\$1,152.00	\$0.55	\$5,280.00	\$0.19	\$1,824.00
18	2582.5	4" BROKEN LINE MULTI-COMPONENT	L F	2680	\$0.30	\$804.00	\$0.38	\$1,018.40	\$0.45	\$1,206.00	\$0.42	\$1,125.60	\$0.38	\$1,018.40
19	2582.5	4" SOLID LINE MULTI-COMPONENT	L F	28320	\$0.30	\$8,496.00	\$0.38	\$10,761.60	\$0.45	\$12,744.00	\$0.42	\$11,894.40	\$0.38	\$10,761.60
				Totals for project CP 001-062-004		\$488,547.25		\$441,334.25		\$476,820.60		\$508,858.10		\$721,930.01
				% of Estimate for Project CP 001-062-004				-9.66%		-2.40%		4.16%		47.77%
				Totals for Contract 20233		\$2,490,185.35		\$2,265,059.97		\$2,326,726.10		\$2,385,448.76		\$3,624,598.79
				% of Estimate for Contract 20233				-9.04%		-6.56%		-4.21%		45.56%

I hereby certify that this is an exact reproduction of bids received.

Certified By: John Welle Digitally signed by John Welle
Date: 2023.04.11 18:44:25 -0500 License No. 24340

Date: 4-11-23

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2023

By Commissioner: xxx

20230425-xxx

Award Contract 20233

WHEREAS, Contract No. 20233 is for construction of S.A.P 001-631-003, S.A.P. 001-640-003. S.A.P. 001-030-008, and C.P. 001-062-004, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, April 10, 2023 with a total of four bids received, and

WHEREAS, Hawkinson Construction Company Inc., Grand Rapids, MN was the lowest responsible bidder in the amount of \$2,265,059.97.

THEREFORE, BE IT RESOLVED, that Hawkinson Construction Company Inc. is awarded Contract No. 20233.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

8B

Agenda Item #

Requested Meeting Date: 4-25-23

Title of Item: MnDOT Detour Agreement No. 1050397

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): John Welle, Aitkin County Engineer		Estimated Time Needed: 10 minutes
Summary of Issue: <p>The attached Agreement No. 1050397 is proposed by MnDOT for utilization of Aitkin County Highways 3, 4, 5, and 12 during the 2023 and 2024 construction season to accommodate the reconstruction of Trunk Hwy 169/TH 210 from the Ripple River bridge in Aitkin to the Mississippi River bridge north of Hassman corner as shown on the attached map. For use of these routes, an estimated payment of \$89,015.54 will be paid to Aitkin County.</p> <p>For more information on the timing of the various detours contained in this agreement, please see the project website at http://www.dot.state.mn.us/d3/projects/aitkin-hassman/index.html.</p> <p>The Aitkin County Attorney has reviewed the agreement and has no concerns as to its form or content.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve attached resolution.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
And
AITKIN COUNTY
DETOUR AGREEMENT**

For Trunk Highway No. 210 / No. 169 Detour

State Project Number (S.P.):	<u>0119-30</u>	Original Amount Encumbered
Trunk Highway Number (T.H.):	<u>210 = 002</u>	<u>\$89,015.54</u>
State Project Number (S.P.):	<u>0116-49</u>	
Trunk Highway Number (T.H.):	<u>169 = 035</u>	
Federal Project No.:	<u>CRRSAA 0122(152)</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and Aitkin County acting through its Board of Commissioners ("County").

Recitals

1. The State is about to perform grading, bituminous and concrete surfacing, lighting, ADA improvements, Bridge No. 01004, Bridge No. 01006 and culvert replacement construction upon, along, and adjacent to Trunk Highway No. 210 from the Ripple River to the North Jct. of Trunk Highway (T.H.) No. 169 and adjacent to T.H. No. 169 from the North Jct. of T.H. 210 to the Mississippi River under State Project No. 0119-30 (T.H. 210 = 002); and
2. The State requires a detour to carry T.H. 210 and T.H. 169 traffic on County State Aid Highway (C.S.A.H.) No. 3, County State Aid Highway No. 4, County State Aid Highway No. 5 and County State Aid Highway No. 12 during the construction; and
3. The State is willing to reimburse the County for the road life consumed by the detour as hereinafter set forth; and
4. Minnesota Statutes § 471.59, subdivision 10, § 161.25, and § 161.20, subdivision 2(b), authorize the parties to enter into this Agreement.

Agreement

1. Term of Agreement; Incorporation of Exhibits

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration Date.** This Agreement will expire when the State removes all detour signs, returns the temporary Trunk Highway detour to the County, and pays for the detour compensation.

2. Agreement Between the Parties

2.1. Detour.

- A. **Location.** The State will establish the T.H. 210 and T.H. 169 detour route on the following County road(s) as detailed in the project plans or Special Provisions:

North Detour – C.S.A.H. 5 and C.S.A.H. 3 for a total distance of 13.63 miles.

Middle Detour – C.S.A.H. 12 and C.S.A.H. 4 for a total distance of 14.95 miles.

<u>Stage</u>	<u>Tax Factor</u>	<u>ADT</u>	<u>Road Length (Miles)</u>	<u>Duration (Days)</u>	<u>Cost</u>
Middle: C.S.A.H. 12 & C.S.A.H. 4	0.00513	4,732	14.95	65	\$23,589.39
South/Middle: C.S.A.H. 4	0.00513	4,732	14.37	64	\$22,325.38
North/Middle: C.S.A.H. 12, C.S.A.H. 4, C.S.A.H. 5 & C.S.A.H. 3	0.00513	4,732	28.58	37	\$25,670.01

Road Life Consumed Amount: \$89,015.54

The State's total payment for the road life consumed by the detour is equal to the amount computed by using the "Gas Tax Method" formula plus any amount determined by using the "Equivalent Overlay Method" analysis that is in excess of twice the "Gas Tax Method" amount.

- 3.2. Maximum Obligation.** **\$225,000.00** is the maximum obligation of the State under this Agreement and must not be exceeded unless the maximum obligation is increased by execution of an amendment to this Agreement.
- 3.3. Conditions of Payment.** The State will pay the County the State's total road life consumed payment amount after performing the following conditions.
- A. Execution of this Agreement and the County's receipt of the executed Agreement.
 - B. State's encumbrance of the State's total payment amount.
 - C. State's removal of all detour signs.
 - D. State notifies the County of the removal of the detour signs, and the number of days the detour was in effect.
 - E. State's receipt of a written request from the County for payment.

4. Release of Road Restoration Obligations

By accepting the State's road life consumed payment plan and total payment amount, the County releases the State of its obligation, under Minnesota Statutes § 161.25, to restore the county roads used as a T.H. 210/169 detour to as good of condition as they were before designation as temporary trunk highways.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1. The State's Authorized Representative will be:

Name, Title: Scott Zeidler – Engineering Specialist Senior (or successor)
Address: 7694 Industrial Park Road, Baxter, MN 56425
Telephone: 218-828-5800
E-Mail: scott.zeidler@state.mn.us

5.2. The County's Authorized Representative will be:

Name, Title: John Welle, Aitkin County Engineer (or successor)
Address: 1211 Air Park Dr., Aitkin, MN 56431

rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

11.3. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance, and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

12. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: 3000690954

AITKIN COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Approved:

By: _____
(District Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF THE RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

AITKIN COUNTY

RESOLUTION

IT IS RESOLVED that Aitkin County enter into MnDOT Agreement No. 1050397 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of Trunk Highway No. 210 and Trunk Highway No. 169 traffic on County State Aid Highway No. 3, County State Aid Highway No. 4, County State Aid Highway No. 5 and County State Aid Highway No. 12 during the construction; and as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 210 from the Ripple River to the North Jct. of Trunk Highway No. 169 and adjacent to Trunk Highway No. 169 from the North Jct. of T.H. 210 to the Mississippi River under State Project No. 0119-30 (T.H. 210 = 002).

IT IS FURTHER RESOLVED that the _____
(Title)
and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of Aitkin County] at an authorized meeting held on the _____ day of _____, 2023, as shown by the minutes of the meeting in my possession.

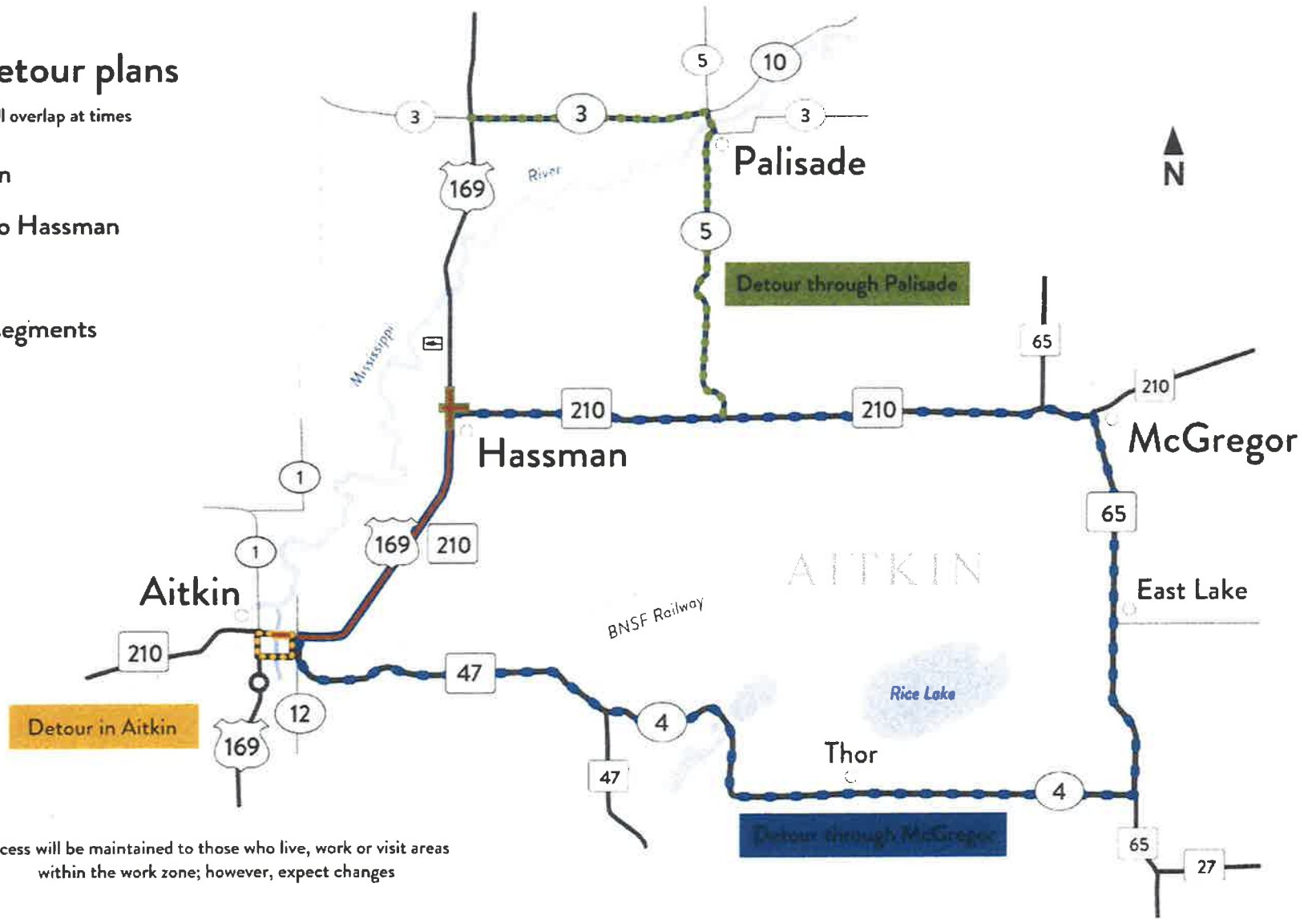
Subscribed and sworn to me this _____ day of _____, 2023
Notary Public _____
My Commission Expires _____

_____ (Signature)
_____ (Type or Print Name)
_____ (Title)

2024 detour plans

Detour routes will overlap at times

- Hassman
- Aitkin to Hassman
- Aitkin
- Closed segments



CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2023

By Commissioner: xxx

20230425-xxx

MnDOT Detour Agreement No. 1050397

BE IT RESOLVED, that Aitkin County enter into MnDOT Agreement No. 1050397 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of Trunk Highway No. 210 and Trunk Highway No. 169 traffic on County State Aid Highway No. 3, County State Aid Highway No. 4, County State Aid Highway No. 5, and County State Aid Highway No. 12 during the construction; and as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 210 from the Ripple River to the North Junction of Trunk Highway No. 169 and adjacent to Trunk Highway No. 169 from the North Junction of Trunk Highway No. 210 to the Mississippi River under State Project No. 0119-30 (T.H 210=002).

BE IT FURTHER RESOLVED, that the Aitkin County Engineer is authorized to execute the Agreement and any amendments to the Agreement.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

9A
Agenda Item #

Requested Meeting Date: April 25, 2023

Title of Item: First Quarter Budget Review

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 10 Min.
Summary of Issue: Staff will review the first quarter financial review worksheet with Commissioners. Please see attached.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Discussion only.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Fund Dept	2023 Budgeted		2023 Actual		2023 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
General Fund									
Administration/General Gov't Depts									
1 1 Commissioners	0	296,369	0	70,270	0	(226,099)		24%	
1 40 Auditor	(318,875)	875,155	(81,661)	188,606	237,214	(686,549)	26%	22%	
1 41 Internal Audit	0	78,500	0	12,075	0	(66,425)		15%	
1 42 Treasurer	(24,000)	323,955	(14,169)	86,206	9,831	(237,749)	59%	27%	
1 43 Assessor	(155,156)	874,430	(124,739)	246,969	30,417	(627,461)	80%	28%	Escrow maintenance fees collected at beginning of year.
1 44 Central Services	(13,338,253)	233,303	(329,514)	86,493	13,008,739	(146,810)	2%	37%	Assessment charges collected at beginning of year.
1 45 Motor Pool	(60,000)	28,760	0	6,501	60,000	(22,259)	0%	23%	
1 49 Information Technologies	(21,500)	808,162	(1,247)	171,301	20,253	(636,861)	6%	21%	
1 52 Administration	0	228,267	0	53,669	0	(174,598)		24%	
1 53 Human Resources	0	393,521	0	94,481	0	(299,040)		24%	
1 60 Elections	0	80,828	0	15,180	0	(65,648)		19%	
1 100 Recorder	(210,500)	506,076	(38,509)	116,427	171,991	(389,649)	18%	23%	
1 110 Courthouse Maint	0	587,104	0	148,542	0	(438,562)		25%	
1 111 Buildings	0	75,500	0	10,017	0	(65,483)		13%	
1 120 VSO	(13,000)	177,169	(881)	37,507	12,119	(139,662)	7%	21%	
1 121 HRA	0	2,000	0	1,120	0	(880)		56%	
Administration/General Gov't Depts Subtotal	(14,141,284)	5,569,099	(590,720)	1,345,364	13,550,564	(4,223,735)	4%	24%	

Fund Dept	2023 Budgeted		2023 Actual		2023 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
Public Safety									
1 12 Court Administration	(5,100)	92,200	(2,160)	7,326	2,940	(84,874)	42%	8%	
1 90 Attorney	(80,768)	1,280,949	(17,825)	250,849	62,943	(1,030,100)	22%	20%	
1 123 Coroner	0	90,000	0	19,736	0	(70,264)		22%	
1 200 Enforcement	(444,238)	3,120,764	(119,713)	722,580	324,525	(2,398,184)	27%	23%	
1 201 Sheriff Contingency	0	0	(320)	0	(320)	0			
1 202 Boat and Water	(26,503)	133,897	(126)	3,605	26,377	(130,292)	0%	3%	
1 203 Snowmobile	(6,028)	47,039	(10)	31,763	6,018	(15,276)	0%	68%	
1 204 ATV	(13,192)	28,632	0	230	13,192	(28,402)	0%	1%	
1 206 Forfeitures	0	0	(466)	0	(466)	0			
1 252 Corrections	(129,500)	3,333,688	(25,675)	828,698	103,825	(2,504,990)	20%	25%	
1 253 Sentence to Serve	(38,000)	158,502	(10,817)	42,502	27,183	(116,000)	28%	27%	
1 254 Enhanced 911	0	0	(44,645)	0	(44,645)	0	#DIV/0!	#DIV/0!	
1 255 Crime Victim	(71,000)	96,603	(22,595)	21,406	48,405	(75,197)	32%	22%	
1 257 Aitkin Co. Community Corrections	(471,384)	1,016,612	(93,993)	251,689	377,391	(764,923)	20%	25%	
1 280 Emergency Management	(19,276)	57,141	0	12,461	19,276	(44,680)	0%	22%	A majority of supervision fees received in 2nd-4th quarters.
Public Safety Subtotal	(1,304,989)	9,456,027	(338,345)	2,192,845	966,644	(7,263,182)	26%	23%	
Culture and Recreation									
1 500 Library & Historical Society	0	313,691	0	165,955	0	(147,736)		53%	
1 601 Extension	0	86,199	(440)	597	(440)	(85,602)		1%	
Culture and Recreation Subtotal	0	399,890	(440)	166,552	(440)	(233,338)		42%	

Fund Dept	2023 Budgeted		2023 Actual		2023 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
Conservation of Natural Resources									
1 122 Planning and Zoning	(339,316)	643,418	(44,091)	146,408	295,225	(497,010)	13%	23%	Account no longer used. Expenses preparing for water lab relocation to Env. Serv. office area. Appropriations made at beginning of year
1 390 Environmental Health	0	0	0	0	0	0			
1 391 Solid Waste	(425,885)	425,885	(543)	80,002	425,342	(345,883)	0%	19%	
1 392 Water Wells	(8,000)	5,500	(1,220)	1,635	6,780	(3,865)	15%	30%	
1 600 Ag Soc, Soil & Water, Ag	0	121,659	0	99,882	0	(21,777)		82%	
Conservation of Natural Resources Subtotal	(773,201)	1,196,462	(45,854)	327,927	727,347	(868,535)	6%	27%	
Economic Development									
1 700 Promotion, Tran, Airport,	0	54,600	0	608	0	(53,992)		1%	
1 711 Economic Development	0	123,968	0	26,415	0	(97,553)		21%	
Economic Development Subtotal	0	178,568	0	27,023	0	(151,545)		15%	
General Fund	(16,219,474)	16,800,046	(975,359)	4,059,711	15,244,115	(12,740,335)	6%	24%	
Road and Bridge Fund									
3 0 Undesignated	(5,986,982)	0	(1,805,773)	0	4,181,209	0	30%		
3 301 Administration/HR	0	619,915	0	181,505	0	(438,410)		29%	
3 302 Engineering/Construction	0	649,318	0	132,994	0	(516,324)		20%	
3 303 Highway Maintenance	0	4,717,749	0	1,365,770	0	(3,351,979)		29%	
3 307 Capital Infrastructure	(7,930,200)	7,930,200	(1,621,872)	85,245	6,308,328	(7,844,955)	20%	1%	
3 308 Equipment and Facilities	(477,300)	477,300	0	95,447	477,300	(381,853)	0%	20%	
3 310 232 Turnback	0	0	0	0	0	0			
Road and Bridge Fund	(14,394,482)	14,394,482	(3,427,645)	1,860,961	10,966,837	(12,533,521)	24%	13%	

Fund Dept	2023 Budgeted		2023 Actual		2023 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
Health and Human Services Fund									
5 400 Public Health	(957,849)	1,000,773	(160,888)	217,926	796,961	(782,847)	17%	22%	
5 420 Income Maintenance	(2,197,571)	2,137,182	(375,026)	500,240	1,822,545	(1,636,942)	17%	23%	
5 430 Social Services	(4,177,499)	4,419,651	(509,097)	1,015,522	3,668,402	(3,404,129)	12%	23%	
Health and Human Services Fund	(7,332,919)	7,557,606	(1,045,011)	1,733,688	6,287,908	(5,823,918)	14%	23%	
Trust									
10 921 County Development	(543,406)	543,406	0	55,470	543,406	(487,936)	0%	10%	Funding received annually in July.
10 923 Forfeited Tax Sales	(1,500,000)	1,555,066	(435,606)	1,092,646	1,064,394	(462,420)	29%	70%	2022 apportionment has been completed and paid from this account.
Trust Fund	(2,043,406)	2,098,472	(435,606)	1,148,116	1,607,800	(950,356)	21%	55%	
Forest Development									
11 924 Forest Resource	0	0	0	0	0	0			
11 925 Resource Management	(449,200)	587,219	(375,314)	154,050	73,886	(433,169)	84%	26%	Apportionment funds deposited.
11 934 Memorial Forest	0	0	0	0	0	0			
11 935 Forest Road	0	0	0	0	0	0			
11 939 County Surveyor	(465,312)	460,856	(300)	108,393	465,012	(352,463)	0%	24%	Revenue transfers made at year end.
Forest Development	(449,200)	587,219	(375,314)	154,050	73,886	(433,169)	84%	26%	
Long Lake Conservation Center									
19 521 LLCC Administration	(104,576)	231,786	(16,262)	74,678	88,314	(157,108)	16%	32%	Invoices typically lag after classes have been completed. Overall expenses on track.
19 522 LLCC Education	(715,632)	363,901	(78,123)	83,900	637,509	(280,001)	11%	23%	Revenue transfers made at year end.
19 523 LLCC Food	(5,000)	184,689	(380)	30,166	4,620	(154,523)	8%	16%	
19 524 LLCC Maintenance	(75,000)	131,927	0	33,422	75,000	(98,505)	0%	25%	
19 525 LLCC Capital Improvement	(19,200)	2,000	(3,600)	0	15,600	(2,000)	19%	0%	
LLCC Fund	(919,408)	914,303	(98,365)	222,166	821,043	(692,137)	11%	24%	
21 520 Parks	(672,944)	747,950	(377,767)	275,570	295,177	(472,380)	56%	37%	



Board of County Commissioners Agenda Request

9B
Agenda Item #

Requested Meeting Date: April 25, 2023

Title of Item: Review 2024 Budget Preparation Documents

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 10 Min.
Summary of Issue: <p>Staff have begun planning for the 2024 budget preparation. Attached is the proposed timeline of events and department head memo used to gather data. Board discussion will be held related to the budget process and next steps. The timeline and memo have been reviewed by the budget committee.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Discussion Only.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

2024 Budget Process Timeline

April 4 th	Budget Process and Schedule Review	Budget Committee
April 25 th	Budget Process and Schedule Review	Administration County Board
May 9 th	Budget Discussion – Board Discussion	County Board
May 22 nd	Budget Process, Schedule and Preparation Forms to Department Heads	Administration
June 26 th	Budget Preparation Forms DUE to Administration	Administration Department Heads
July 12 th	Budget Discussion with Department Head Group	Administration Department Heads
July 17 th – 21 st	Individual Meetings with Department Heads to Review Draft Budgets	Department Heads
August 8 th	Appropriations & Dues Discussion	County Board Administration Department Heads
August 22 nd	Budget Presentations – General Gov. & Sheriff Budget Presentations – HHS & Road & Bridge	Department Heads
September 12 th	County Board considers Preliminary Levy, <i>if desired</i> – TNT must occur after November 24 th – Must be adopted by September 30 th	County Board
September 26 th	County Board considers Preliminary Levy, <i>if needed</i> – Must be adopted by September 30 th	County Board
November 14 th	Additional Budget Discussion, <i>if needed</i>	County Board Administration Department Heads
December 12 th 6:05 p.m.	Budget Information Meeting held (TNT)	County Board Administration
December 19 th	Final FY 2024 Budget (operating and capital) and Levy adopted – Must be adopted no later than 5 working days after Dec. 20 th (Dec. 28 th)	County Board

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
Jessica Seibert, Administrator
217 Second Street N.W. Room 134
Aitkin, MN 56431
218-927-3093
Fax: 218-927-7374

To: Department Heads
From: Jessica Seibert
Date: May 22, 2023
Re: 2024 Budget Preparation Materials
CC: County Board

The following information is being requested to aid your department, administration and the County Board in the preparation of the 2024 County budget. Please complete the questions below.

In addition to this document you have also been emailed a 2024 budget timeline, a 5-year historical budget comparison, a 5-year historical actuals comparison, and an IFS report. Employee salary and benefit information will be sent to you via email from the HR Department. If there is any further information that would be useful, please let me know. **Please return this information to me no later than June 26, 2023.** This can be completed in paper format or emailed to me.

Department Name:	
Department Head:	
Budget Point of Contact:	
Dept. Numbers Inc.:	

1. Note any specific change in Department or Program Revenues or Expenditures anticipated for all or part of CY 2024, such as projected grant funds, staffing changes (retirements, new requests), new programs approved or being eliminated.

2. Are there areas where targeted County investment in personnel, equipment, technology/automation, or services are *critically* needed and would assist the County and/or your department/program?

3. What other opportunities exist in your department or elsewhere in the County for contracting or consolidating services? For innovation, restructuring or service changes?

4. List any changes to the 5-Year Capital Plan (see attached):

Amount					
Description & Funding Source	2024	2025	2026	2027	2028

5. Are you aware of any staff retirements or PTO payouts in the coming year?

6. Are you aware of pending legislation that may affect the budget or legislation that you would like support for that would positively affect future budgets?

7. Are you aware of any staff changes to benefits elections in the coming year? ie. changing from single coverage to family?

8. The following questions may be used on the budget summary sheets presented to Commissioners.

of full time staff in the department: _____

of part-time staff in the department: _____



Board of County Commissioners Agenda Request

ac
Agenda Item #

Requested Meeting Date: April 25, 2023

Title of Item: Consider National Center for Public Lands Counties Contribution

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 5 Min.
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Summary of Issue:

The National Association of Counties (NACO) and the Western Interstate Region (WIR) have established the National Center for Public Lands Counties (NCPLC) to demonstrate the contributions public lands make towards creating a prosperous America.

Together AMC, NACO, and WIR are asking each public lands county to make a one-time contribution equaling 1% of their 2023 Local Assistance and Tribal Consistency Fund dollars (special ARPA allocation). Aitkin County received LATCF dollars in the amount of \$100,000, \$50,000 in 2022 and another \$50,000 to be received in 2023.

The funds collected from counties across the country will be placed in a fund similar to an endowment to be used to grow and sustain the center into the future.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve/Deny \$1,000 contribution to the National Center for Public Lands Counties.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 1,000.00

Is this budgeted? Yes No *Please Explain:*



Association of Minnesota Counties

April 14, 2023

Jessica Seibert
Aitkin County
307 2nd Street NW
Room 310
Aitkin, MN 56431

Dear Jessica:

We are writing to provide your county some information about an exciting opportunity that has been developed by the Boards of Directors of the National Association of Counties (NACo) and the Western Interstate Region (WIR). NACo and WIR have established the National Center for Public Lands Counties to create an enhanced opportunity to demonstrate how prosperous public lands counties create a prosperous America.

Enclosed you will find a summary of the planned work of the center to use new and traditional media to tell these stories as well as develop detailed, individual research and written county profiles. This document also outlines plans for staffing, governance, and financing of the center.

To finance this endeavor, NACo and WIR are looking for a voluntary investment of \$15 million over the next two years. That amounts to one percent of the recently distributed Local Assistance and Tribal Consistency Fund (LATCF) a flexible, targeted federal investment in public lands counties. We are reaching out to you because Aitkin County is considered a public lands county for the purposes of distributing LATCF dollars. A contribution equivalent to one percent of the LATCF allocation would amount to a total of \$1,000 for your county over two years.

This new center will be a valuable resource for counties throughout the country. On behalf of AMC, NACo, and WIR we encourage your board to give serious consideration to financial participation in the center. NACo and WIR are hoping to have a sense of how many counties are interested in participating by mid-May. Your board does not need to have acted by then, but please let Ryan Erdmann at AMC know the likelihood of your county's participation (erdmann@mncounties.org or 651-789-4345). If there are questions that are not covered by the enclosed fact sheet, please do not hesitate to reach out to Ryan or to either of us.

Thank you in advance for your consideration.

Sincerely,

Mary Jo McGuire, Ramsey County Commissioner
President, Association of Minnesota Counties
1st Vice President, National Association of Counties

Rich Sve, Lake County Commissioner
Western Interstate Region Board Member

National Center for Public Lands Counties

County governments are a leading voice in the intergovernmental partnership in responsible resource management. Understanding our unique role as co-regulators and conveners, Congress has consistently supported appropriations for critical programs like Payments In-Lieu of Taxes (PILT) and Secure Rural Schools (SRS) and granted new authorities to federal lands agencies to broaden the scope, pace and scale of their on-the-ground resource management work with local governments.

To truly benefit from these unique opportunities and investments, counties must accelerate our evidence-based research, peer information exchanges, and overall understanding of our lessons learned, emerging trends analysis, and priority public policy issues.

The NACo and WIR Boards of Directors therefore established the National Center for Public Lands Counties (The Center) to give public lands counties an enhanced opportunity to demonstrate how prosperous public lands counties create a prosperous America. The Center will utilize traditional and new media—such as podcasts and video interviews—to tell these stories and also develop detailed, individual research and written county profiles focused on:

- County partnerships with federal agencies, states, tribes and other counties to reduce wildfire risk, responsibly develop energy and minerals, improve public access to federal lands, protect watersheds, conserve species and their habitat, and protect our national parks and other natural treasures
- County investments of PILT, SRS and other natural resource revenue payments to benefit residents, visitors and surrounding public lands
- The different economic drivers in rural vs. urban public lands counties
- Development and implementation of county natural resource management plans and baseline socioeconomic data for environmental analyses
- Resource values of federal lands compared to nearby privately owned lands
- Meeting the unique challenges facing public lands counties, such as housing affordability for residents and federal employees, ensuring a stable tax base to deliver critical services, and managing infrastructure on federal lands

For the Center to meet its mission and serve as a long-term tool for public lands counties, a voluntary investment of \$15 million over the next two years is needed to hire the necessary staff to conduct this critical research and keep the Center on a sustainable financial course. Initially, the Center will need 1-2 hard-working, passionate and talented writers who can help tell the county story. The Center will report to the NACo and WIR Board of Directors on its financial health and issue an annual report at the annual WIR Conference.

The Center's governing body, which will :

- WIR Executive Committee (President, 1st VP, 2nd VP, Immediate Past President)
- NACo Public Lands Steering Committee Chair
- NACo Public Lands Steering Committee Subcommittee Chairs
- Federal Lands Gateway County Official appointed by the NACo Public Lands Steering Committee Chair
- NACo West Region Representative
- NACo Executive Director
- Executive Director from WIR Immediate Past President's home state

- NACo Public Lands Legislative Director and WIR Liaison, serving as NACo staff liaison to the governing board

The Center's governing board will also be empowered to develop an annual workplan based on the research priorities selected by the WIR Board of Directors and NACo Public Lands Steering Committee. At the WIR Annual Conference each May, the WIR Board of Directors and the NACo Public Lands Steering Committee will review the activities and performance of the Center, and consider and adopt the proposed workplan for the next year.

In order to leverage the expertise of NACo's public lands membership, the governing board will also have the ability to appoint research subcommittees made up of county officials, based on the research priorities selected by the WIR Board of Directors and NACo Public Lands Steering Committee, to coordinate and oversee the research efforts of the National Center. Research work conducted by the National Center will be non-partisan, aligned with NACo policy and priorities and will not directly conflict with the interests of any county.

NACo staff contact: Jonathan Shuffield, NACo Legislative Director for Public Lands, at 512.965.7268 or jshuffield@naco.org



Aitkin County Board of Commissioners Committee Reports Forms

10A

Agenda Item #

Committee	Freq	Scheduled	Representative
Association of MN Counties (AMC)			
Environment & Natural Resources Policy			Sample
General Government			Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Laurie Westerlund
Public Safety Committee			Commissioner Laurie Westerlund
Transportation Policy			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Leiviska
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Leiviska Alt. Sample
ATV Committee	Monthly		Sample and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Westerlund and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Leiviska
Historical Society (Liaison)	Monthly	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Kearney
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
NE MN Office Job Training	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Sample, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Westerlund and Wedel
Planning Commission	Monthly	3rd Monday	Westerlund Alt. Kearney
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River Watershed	Monthly	4th Monday	Sample Alt. Leiviska
Snake River 1W1P Policy			Sample, Alt. Leiviska
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund